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Roofing Maintenance Management System

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# **ROOFER: An Engineered Management System (EMS) for Bituminous Built-Up Roofs**

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This report gives instructions for using ROOFER, an engineered management system for bituminous built-up roofs that is designed to help military installations make the best use of roof maintenance and repair (M&R) funds.

This system includes procedures for dividing roofs into manageable sections; collecting and maintaining inventory information, surveying, rating, and evaluating roof condition; and determining general M&R needs and priorities.

The overall roof condition rating procedure is based on the Roof Condition Index, which is composed of separate condition indexes for the membrane, flashing, and insulation.

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# ROOFER: AN ENGINEERED MANAGEMENT SYSTEM (EMS) FOR BITUMINOUS BUILT-UP ROOFS

## 1 INTRODUCTION

### Background

Each of the U.S. armed services branches has a very large inventory of roofs with bituminous built-up membranes. Roof repairs and reconstruction are steadily increasing as the roofs approach the end of their service lives, making it increasingly important to better manage maintenance funds. Currently, there is need for a systematic procedure to determine priorities and select repair strategies that will ensure a maximum return on investment.

In response to this problem, the U.S. Army Construction Engineering Research Laboratory (USACERL), with the assistance of the U.S. Army Cold Regions Research and Engineering Laboratory (USACRREL) and the U.S. Army Engineering and Housing Support Center (USAEHSC), has developed ROOFER, a roofing maintenance management system. ROOFER provides military installations with a practical decision-making procedure to identify problems and select maintenance and repair strategies for roofs with bituminous membranes.

### Objective

This report describes ROOFER, a maintenance management system for bituminous built-up roofs designed to make the best use of maintenance and repair (M&R) funds.

### Organization of Report

Chapter 2 discusses the process of dividing the roof network into manageable sections and the procedure for collecting and managing roof inventory information. Chapter 3 summarizes the visual inspection procedure. A complete description of the visual inspection procedure can be found in *Membrane and Flashing Condition Indexes for Built-Up Roofs, Volume II: Inspection and Distress Manual*.<sup>1</sup> This field-validated procedure is used to determine the severity of existing membrane and flashing distresses and to compute the membrane condition index (MCI) and flashing condition index (FCI). These indexes measure the component's functional condition, M&R requirements, and waterproof integrity. Chapter 4 contains roof moisture detection procedures and a means for computing the insulation condition index (ICI). Chapter 5 discusses the strategies for maintenance and repair based on the Roof Condition Index (RCI), which is computed from the three individual indexes (i.e., MCI, FCI, and ICI).

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<sup>1</sup>M. Y. Shahin, D. M. Bailey, and D. E. Brotherson, *Membrane and Flashing Condition Indexes for Built-Up Roofs, Volume II: Inspection and Distress Manual*, Technical Report M-87/13 (U.S. Army Construction Engineering Research Laboratory [USACERL], September 1987).

## Scope

Although ROOFER is designed for maintenance management of bituminous built-up roofs, it is adaptable to all types of low-slope roofing systems. This flexibility will allow these other roofing systems to be incorporated into ROOFER in the future.

## Mode of Technology Transfer

ROOFER will complement Technical Manual (TM) 5-617, *Facilities Engineering Inspection, Maintenance, and Repair of Roofing Systems*.<sup>2</sup> The technology transfer will be through the Facilities Engineering Application Program (FEAP), field demonstrations, and formal training.

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<sup>2</sup>Technical Manual (TM) 5-617, *Facilities Engineering Inspection, Maintenance, and Repair of Roofing Systems* (Draft).

## **2 INVENTORY AND DATA MANAGEMENT PROCEDURE**

The roof inventory is the foundation of ROOFER. It provides the information needed by engineering personnel to select repair techniques and determine the suitability of replacement systems. A well-maintained inventory will also provide a structural history of each roof and a record of roof performance that can be used to determine which roof system is most suitable for use on a particular building type or occupancy. The inventory data and condition evaluation data (discussed in Chapters 3, 4, and 5) are used to determine maintenance and repair strategies.

### **Roof Network Identification**

A roof network, as defined for the ROOFER system, consists of all the low-slope roofs maintained by an installation. This network is generally divided into the following manageable components:

#### *Building*

A building consists of one distinct structure that may include several wings or sections, but generally has one building number or designation. Buildings connected by covered walks or enclosed passageways should be considered separately unless they are designated by the same building number. Building complexes with only one building number or designation should be given subdesignations for easier identification.

#### *Roof Section*

A roof section is a roof, or part of a roof, that is identifiable as a separate entity. The section is distinct in that it may represent one level of a building's roof having many levels. A section may also be part of a very large roof that is physically divided by firewalls, expansion joints, area dividers, or some other identifiable boundary. For smaller buildings, the roof section may be the entire roof.

Dividing the roof of a building into sections provides a better means of evaluating the condition and determining Maintenance, Repair, and Replacement (MRR) needs. For example, a roof section that is in poor condition would not detract from the condition assessment of a roof section in good condition on the same building, and a condition evaluation indicating replacement of a section would not signal replacement of the entire roof.

### **Guidelines for Section Identification**

A section is generally delineated by:

- firewalls, expansion joints, or area dividers
- different roof levels
- areas that were built at different times
- areas having different roofing systems, different amounts of roof traffic and/or rooftop equipment, or radically different occupancies below the roof.

A building's roof sections are assigned letter designations (A, B, C, D...).

If a roof is physically divided into many small areas, it may be possible to combine several such areas into one section (e.g., all the canopies over entrances may be grouped into one section provided they are of similar age and construction). However, if areas have different structural systems, roof systems, or environments below the roof (i.e., canopies, freezers, or unheated warehouses), they should be treated as individual sections. Large areas without obvious delineations can be arbitrarily divided into areas of 25,000 to 40,000 sq ft.\*

## **Recordkeeping System**

The information needed to successfully manage a roof network must be stored in a way that makes the data accessible and usable. The manual system described in this report affords easy conversion to a computerized system. Once stored, the information about each building and roof section can be used to develop reports that are needed to effectively manage large networks of building roofs or individual roof projects. Figure 1 shows an example of a filing sequence for a typical recordkeeping system. The file should contain a Building Folder for each building and a Roof Section Folder for each roof section on the building.

### ***Building Folder***

The Building Folder should contain a completed Building Identification Sheet (Figure 2) which includes a building roof plan. The building roof plan should show overall dimensions and identify each roof section. It should be drawn to a scale that will fit in the space provided on the sheet. For large buildings, a scale of 1 in. = 30 ft or 1 in. = 60 ft will probably be required to show the entire roof. Contract drawings, specifications, and as-built drawings for any work done on the building should also be kept in the building folder, or if they are kept elsewhere, their location should be stated in the folder.

### ***Roof Section Folder***

A Roof Section Folder should be established for each roof section containing a completed Roof Section Identification Sheet (Figure 3), and a Roof Inspection Worksheet (Figure 4). A roof section plan should be drawn to scale on the Roof Inspection Worksheet. The plan should show all physical features including perimeter conditions (roof edge, expansion joint, parapet wall, etc.), rooftop equipment, projections through the roof, roof drains, walkways, sign supports, and piping. The standard symbols shown in Figure 5 should be used to identify these items whenever possible.

A master Roof Inspection Worksheet with an unmarked roof section plan should be kept in each folder. Copies of the Roof Inspection Worksheets (discussed in Chapter 3) are used to conduct condition evaluation inspections. They are filled out and stored in the Roof Section Folder. Roof distresses or defects identified during the inspections are noted on the plan for future reference and to help determine maintenance and repair needs.

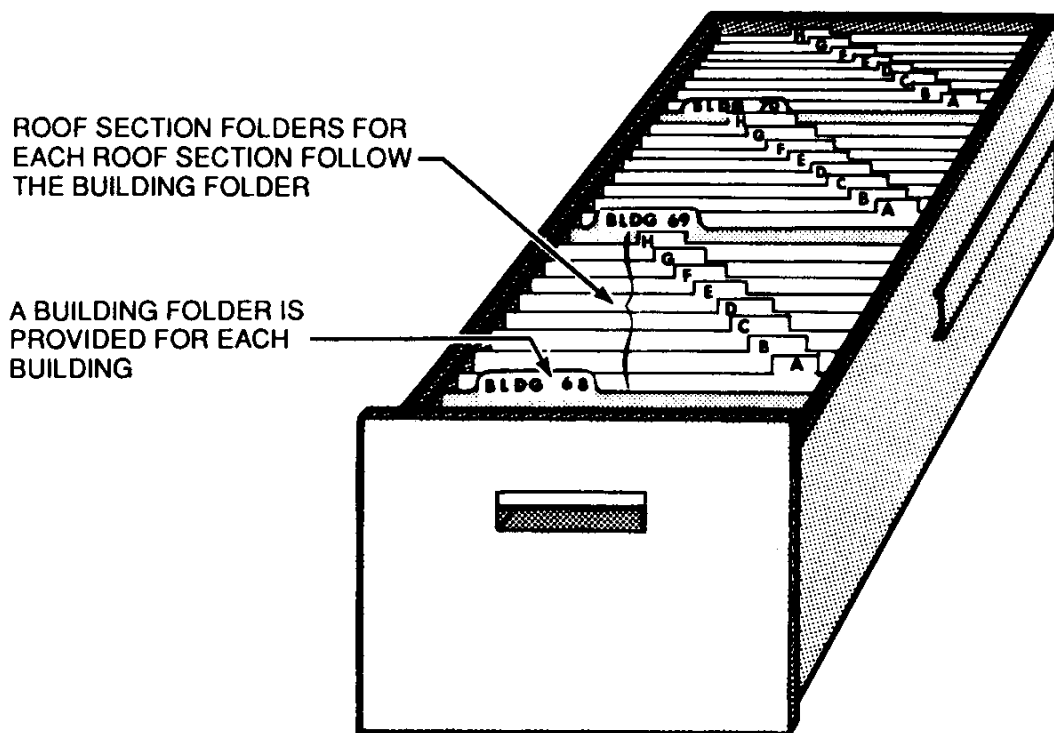
A blank Roof Inspection Worksheet is included in Appendix A of this report.

## **Inventory Data Collection**

The information on the Building and Roof Section Identification Sheets can come from a variety of sources. At installations with complete building records, most of the information can be taken from

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\*Metric conversion factors are on page 55.



**Figure 1. Example of a manual recordkeeping system.**

as-built drawings, record drawings, and specifications. Because these drawings and specifications often do not show actual conditions, all data should be verified during the visual inspection. Core samples taken for the purpose of verifying wet insulation (Chapter 4) should be used to determine the components of the roof sections.

It is important that the collected information be as complete as possible. Missing data will make analysis and planning difficult. Although this phase does require some investment of time and effort, it needs to be done only once and then updated when changes to the roof system occur.

#### *Building Identification Sheet*

The Building Identification Sheet (Figure 2) is kept in the Building Folder and gives general information including building name, number, location, and occupancy. The Building Identification Sheet also lists each roof section and its area, and the date of original construction of the building. Although some of the information is not directly related to the roofing system, it does provide essential data for managing the network.

<b>BUILDING IDENTIFICATION</b>		<b>AGENCY/INST. NO.:</b> 191919191	
<b>DATE:</b> 4/25/1987		<b>AGENCY/INST.:</b> FT. JONES	
<b>BUILDING NAME:</b> TROOP TRAINING			
<b>BUILDING NUMBER:</b> 68		<b>DESIGN CATEGORY CODE</b> 1117112101	
<b>TYPE CONST.</b> 1P1		<b>FACILITY NUMBER</b> 10101016181	
<b>LOCATION:</b> 1206 THUNDERBIRD AVE			
<b>USE:</b> CLASSROOM TRAINING		<b>YEAR BUILT:</b> 1968	
<b>ROOF SECTIONS:</b>			
A 436 SF	F 412 SF	K _____ SF	
B 352 SF	G 16,800 SF	L _____ SF	
C 7843 SF	H 3128 SF	M _____ SF	
D 418 SF	I _____ SF	N _____ SF	
E 3128 SF	J _____ SF	O _____ SF	
<b>REMARKS:</b>			
MAJOR RENOVATION 10-85 - REPLACED WINDOWS - STEEL SIDING ON EXTERIOR			
<b>BUILDING ROOF PLAN</b>		<b>SCALE: 1"=60'</b>	

Figure 2. Completed Building Identification Sheet.

<b>ROOF SECTION IDENTIFICATION</b>			<b>AGENCY/INST.:</b> FT. JONES	
<b>DATE:</b> MAY 1 1987	<b>BLDG NO:</b> 68	<b>SECTION ID:</b> 6	<b>AREA:</b> 16,800	<b>SF</b>
<b>OCCUPANCY:</b>		<b>YEAR ORIG CONST:</b>	<b>YEAR LAST REPLACED:</b> 1978	
<b>10 GENERAL</b>				
<b>11 PERIMETER:</b>			<b>12 ACCESS:</b>	
PARAPET	243	LF	AREA DIVIDER	_____ LF
ROOF EDGE	167	LF	ADJ. WALL	_____ LF
EXP. JOINT	124	LF	OTHER	_____ LF
			ADJACENT ROOF SECTION F	
<b>20 STRUCTURAL FRAME</b>				
<b>21 TYPE:</b> CONCRETE - BEAMS				
<b>30 ROOF DECK</b>				
<b>31 TYPE:</b> CONCRETE, STD. CAST-IN-PLACE				
<b>32 DESIGN LOAD:</b>		<b>33 SLOPE:</b>		<b>34 DRAINAGE:</b>
LIVE	25	PSF	1/8	IN 12
DEAD	50	PSF		INTERIOR DRAINS
<b>40 VAPOR RETARDER</b>				
<b>41 TYPE:</b> LAMINATED FELTS				
<b>50 INSULATION</b>				
<b>51 TYPE:</b> PERLITE AND POLYURETHANE BOARDS				
<b>52 PHYSICAL PROPERTIES:</b>			<b>53 R-VALUE:</b> 15	
THICKNESS (in.)	BOARD STOCK	FILLS	<b>54 ATTACHMENT:</b>	
NO. OF LAYERS	3	_____	ADHESIVE - HOT	
TAPERED	2	_____		
	N	_____		
<b>60 MEMBRANE</b>				
<b>61 PRODUCT:</b>		<b>PROTECTED MEMBRANE</b> <u>N</u> (Y/N)		
MANUFACTURER	CELOTEX	DESCRIPTION	BASE SHEET + 3 PLIES	
SPECIFICATION NO.		WARRANTY	<u>N</u> (Y/N)	
		EXP. DATE		
<b>62 TYPE:</b>		<b>63 ATTACHMENT:</b>		<b>64 REINFORCEMENT:</b>
BUILT-UP ASPHALT				GLASS FELTS
<b>65 SURFACING:</b>		<b>66 WALKWAYS:</b>		
CRUSHED STONE		WOOD DUCK BOARDS		
<b>70 FLASHING</b>				
<b>71 BASE FLASHING:</b>		<b>72 FLASHING ADHESIVE:</b>		<b>73 COUNTERFLASHING:</b>
MINERAL SURFACED		COLD MASTIC		METAL
ORGANIC				
<b>74 FLASHING TYPES:</b>				
PARAPET, EXP. JT., PLUMBING VENT, PIPE SUPPORTS - WOOD BLOCKS, PITCH PAN				
<b>80 REMARKS:</b>				

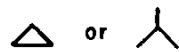
Figure 3. Completed Roof Section Identification Sheet.







H = HATCH  
E = EQUIPMENT  
P = PENTHOUSE  
S = SKYLIGHT  
SC = SOLAR COLLECTOR  
T = TRANSFORMER  
V = VENTILATOR



ANTENNA



CORE SAMPLE WITH SAMPLE IDENTIFIER



VENT PIPE



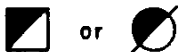
DRAIN OR DOWNSPOUT



LADDER



SCUPPER



CHIMNEY OR FLUE



PITCH PAN



FLASHED PIPE



LIGHTNING ROD



ROOF EDGE



PARAPET WALL OR ADJACENT BLDG



EXPANSION JOINT OR ROOF DIVIDER

Figure 5. Symbols to be used on roof section plans.

### *Roof Section Identification Sheet*

The Roof Section Identification Sheet (Figure 3) is completed for each roof section listed on the Building Identification Sheet and is kept in the corresponding Roof Section Folder. The sheet has eight major divisions and organizes the section data.

### *Roof Section Identification Worksheet*

The three-page Roof Section Identification Worksheet (Figure 6) simplifies the task of collecting the necessary data and ensures uniformity in reporting terminology. Most of the items are self-explanatory and the collection process only requires checking-off items pertaining to the roof section. Much of the data can be obtained from specifications, drawings, core cuts, and visual inspection. Some guidance is provided below. The information from these worksheets is transferred to the Roof Section Identification Sheet.

Descriptions of the collected inventory data follow:

#### General

*Section 11 - Perimeter.* The length (in feet) of the perimeter of the roof section categorized into the listed construction "edges."

*Section 12 - Access.* The method used to gain access to the roof. Note whether the ladder is inside or outside the building and if it is permanently attached to the building. If it is not, a portable ladder will be necessary for inspection. If access is from an adjacent roof section, identify the section.

#### Structural Frame

*Section 21 - Type.* The structural framing system which supports the roof section.

#### Roof Deck

*Section 31 - Deck Type.* The roof deck construction supporting the roofing system.

*Section 32 - Design Load.* The live and dead loads for the roof section. This information can usually be found on the building's structural drawings. Check in the general notes or in a special note on the Roof Framing Plan.

*Section 33 - Slope.* The predominate slope of the roof section. The roof plan will generally indicate the slope (e.g., 1/4 in. in 12 in.). If the slope is not noted on the roof plan, the section drawings may indicate the slope. Measure the major slope if it cannot be found on the roof plan or section drawings.

*Section 34 - Drainage.* The existing means of removing rainwater from the roof section. Check the roof section for interior drains, gutters, and downspouts. Determine whether leaders and downspouts are connected to the scuppers. Check for overflow scuppers which control the height of ponded water and prevent overloading of the structure. ROOF EDGE indicates that the roof water flows over the building edge to the ground or to a lower roof area without gutters or scuppers.

<b>ROOF SECTION IDENTIFICATION WORKSHEET</b>			<b>AGENCY/INST.:</b> <u>FT. JONES</u>	
<b>DATE:</b> <u>MAY/1987</u>	<b>BLDG NO:</b> <u>68</u>	<b>SECTION ID:</b> <u>G</u>	<b>AREA:</b> <u>16,800</u>	<b>SF</b>
<b>OCCUPANCY:</b> <u>OFFICE</u>		<b>YEAR ORIG CONST:</b> _____	<b>YEAR LAST REPLACED:</b> <u>1978</u>	
<b>10 GENERAL</b>				
<b>11 PERIMETER:</b>				
PARAPET	<u>243</u> LF	EXP. JOINT	<u>124</u> LF	ADJ. WALL _____ LF
ROOF EDGE	<u>161</u> LF	AREA DIVIDER	_____ LF	OTHER _____ LF
<b>12 ACCESS (check one):</b>				
INTERNAL LADDER <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary		EXTERNAL LADDER <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary		<input type="checkbox"/> PENTHOUSE <input checked="" type="checkbox"/> ACCESSED FROM ADJACENT ROOF SECT (Sec. ID <u>E</u> )
<b>20 STRUCTURAL FRAME</b>				
<b>21 TYPE (check one):</b>				
STEEL <input type="checkbox"/> Beams, Girders, Cols. <input type="checkbox"/> Long Sp Deck, Beams <input type="checkbox"/> Trusses <input type="checkbox"/> Bar Joists With Beams and Cols. <input type="checkbox"/> Bar Joists With Bearing Walls <input type="checkbox"/> Bar Joists With Combination		CONCRETE <input checked="" type="checkbox"/> Beams <input type="checkbox"/> Flat Slab WOOD <input type="checkbox"/> Laminated Beams <input type="checkbox"/> Trusses <input type="checkbox"/> Joists <input type="checkbox"/> Panels		
		SPECIAL <input type="checkbox"/> Dome <input type="checkbox"/> Space Frame <input type="checkbox"/> UNKNOWN		
<b>30 ROOF DECK</b>				
<b>31 TYPE (check one):</b>				
NONCOMBUSTIBLE		COMBUSTIBLE		
<input type="checkbox"/> STEEL CONCRETE, STD. <input type="checkbox"/> Precast <input checked="" type="checkbox"/> Cast-In-Place GYPSUM <input type="checkbox"/> Fiberboard Form <input type="checkbox"/> Fiberglass Form <input type="checkbox"/> Gypsum Form <input type="checkbox"/> Precast		<input type="checkbox"/> CONCRETE, L.W. <input type="checkbox"/> Precast <input type="checkbox"/> Cast-In-Place <input type="checkbox"/> Vermiculite <input type="checkbox"/> Cellular <input type="checkbox"/> Perlite <input type="checkbox"/> CEMENT FIBER <input type="checkbox"/> Bulb-Tees <input type="checkbox"/> Clipped <input type="checkbox"/> WOOD BOARDS <input type="checkbox"/> PLYWOOD <input type="checkbox"/> WOOD FIBER		
<b>32 DESIGN LOAD:</b>				
LIVE		<u>25</u>	PSF	
DEAD		<u>50</u>	PSF	<input type="checkbox"/> UNKNOWN
<b>33 SLOPE:</b> <u>1/8</u> IN 12				
<b>34 DRAINAGE (check all):</b>				
<input checked="" type="checkbox"/> INTERIOR DRAINS		<input type="checkbox"/> ADJACENT ROOF SECTION		
<input type="checkbox"/> GUTTERS & DOWNSPOUTS		<input type="checkbox"/> SCUPPERS W/LEADERS AND DOWNSPOUTS		
<input type="checkbox"/> SCUPPERS		<input type="checkbox"/> OVERFLOW SCUPPERS		
		<input type="checkbox"/> ROOF EDGE		
<b>40 VAPOR RETARDER</b>				
<b>41 TYPE (check one):</b>				
<input type="checkbox"/> NONE		<input type="checkbox"/> COATED ROLL ROOFING		<input type="checkbox"/> PVC
<input type="checkbox"/> ALUMINUM FOIL		<input type="checkbox"/> LAMINATED ASPH/KRAFT		<input type="checkbox"/> VINYL
<input type="checkbox"/> POLYETHYLENE		<input checked="" type="checkbox"/> LAMINATED FELTS		<input type="checkbox"/> UNKNOWN

Figure 6. Completed Roof Section Identification Worksheet.

<b>50 INSULATION</b>		
<b>51 TYPE (check all):</b>		
<input type="checkbox"/> NONE	<input type="checkbox"/> EXTRUDED POLYSTY.	<b>INSULATING FILLS</b>
<input type="checkbox"/> WOOD FIBERBOARD	<input type="checkbox"/> FOAMGLASS	<input type="checkbox"/> Vermiculite
<input type="checkbox"/> GLASS FIBER	<input type="checkbox"/> PHENOLIC	<input type="checkbox"/> Perlite
<input checked="" type="checkbox"/> PERLITE	<input type="checkbox"/> POLYISOCYANURATE	<input type="checkbox"/> Cellular
<input checked="" type="checkbox"/> POLYURETHANE/BOARD	<input type="checkbox"/> CORK	<input type="checkbox"/> Gypsum
<input type="checkbox"/> EXPANDED POLYSTY.	<input type="checkbox"/> FOAMED IN PLACE/PUF	<input type="checkbox"/> Lwt. Concrete
		<input type="checkbox"/> Fill Type Unknown
		<input type="checkbox"/> UNKNOWN
<b>52 PHYSICAL PROPERTIES:</b>		
<input type="checkbox"/> N/A (No Insul.)		
<b>BOARD STOCK</b>		<b>FOAMED IN PLACE AND INS. FILLS</b>
TOTAL THICKNESS	<u>3</u> INCHES	TOTAL THICKNESS
NO. OF LAYERS	<u>2</u>	TAPERED
TAPERED	<u>N</u> (Y/N)	
<b>53 R-VALUE (total):</b>		
<input type="checkbox"/> UNKNOWN <input type="checkbox"/> N/A (No Insul.)		
<b>54 ATTACHMENT (board stock only)(check all):</b>		
<input type="checkbox"/> MECHANICAL	<input checked="" type="checkbox"/> ADHESIVE-HOT	<input type="checkbox"/> UNKNOWN
<input type="checkbox"/> LOOSE LAID	<input type="checkbox"/> ADHESIVE-COLD	
<b>60 MEMBRANE</b>		
<b>61 PRODUCT:</b>		
<input type="checkbox"/> UNKNOWN	PROTECTED MEMBRANE <u>N</u> (Y/N)	
MANUFACTURER	DESCRIPTION	
SPECIFICATION NO.	WARRANTY	
	<u>CELOTEX</u>	<u>BASE SHEET + 3 PLY</u>
		<u>N</u> (Y/N) EXP DATE
<b>62 TYPE (check one):</b>		
<b>BIT. BUILT-UP</b>	<b>ROLL ROOFING</b>	<b>LIQUID APPLIED</b>
<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Org./Min. Surface	<input type="checkbox"/> Neoprene/Hypalon
<input type="checkbox"/> Coal Tar Pitch	<input type="checkbox"/> Glass/Min. Surface	<input type="checkbox"/> Acrylic Elastomer
<input type="checkbox"/> Cold Process\	<input type="checkbox"/> Smooth	<input type="checkbox"/> Butyl
<input type="checkbox"/> Emulsion	<b>SINGLE-PLY</b>	<input type="checkbox"/> Polysulfide
<input type="checkbox"/> Cold Process\	<input type="checkbox"/> EPDM	<input type="checkbox"/> Urethane
<input type="checkbox"/> Cutback	<input type="checkbox"/> CPE	<input type="checkbox"/> Silicone
<input type="checkbox"/> Bit. Type Unknown	<input type="checkbox"/> CSPE	<input type="checkbox"/> Type Unknown
<b>MODIFIED BITUMEN</b>	<input type="checkbox"/> PIB	<b>PUF WITH COATING</b>
<input type="checkbox"/> SBS	<input type="checkbox"/> PVC	<input type="checkbox"/> Silicone
<input type="checkbox"/> APP	<input type="checkbox"/> Butyl	<input type="checkbox"/> Urethane
<input type="checkbox"/> Modifier Unknown	<input type="checkbox"/> Neoprene	<input type="checkbox"/> Catal. Urethane
	<input type="checkbox"/> Nitrile	<input type="checkbox"/> Acrylic
	<input type="checkbox"/> Type Unknown	<input type="checkbox"/> Coating Unknown
<b>63 ATTACHMENT (for Single-Ply only)(check one):</b>		
<input type="checkbox"/> FULLY ADHERED	<input type="checkbox"/> PLATE/DISK/PARTIALLY ADHERED	
<input type="checkbox"/> LOOSE/BALLASTED	<b>MECH. FASTENERS</b>	
	<input type="checkbox"/> Penetrating	
	<input type="checkbox"/> NonPenetrating	
<b>64 REINFORCEMENT (check one):</b>		
<b>BIT. BUILT-UP</b>	<b>MODIFIED BITUMEN &amp; SINGLE-PLY</b>	
<input type="checkbox"/> Organic Felt	<input type="checkbox"/> Polyester, Woven	
<input checked="" type="checkbox"/> Glass Felt	<input type="checkbox"/> Polyester, Nonwoven	
<input type="checkbox"/> Asbestos Felt	<input type="checkbox"/> Glass	
<input type="checkbox"/> Felt Type Unknown	<input type="checkbox"/> Asbestos	
	<input type="checkbox"/> Fleece, Synthetic	
	<input type="checkbox"/> Felt	
	<input type="checkbox"/> Laminate Backer	
	<input type="checkbox"/> Polyethylene	
	<input type="checkbox"/> Reinforcement Unknown	
	<input type="checkbox"/> No Reinforcement	

Figure 6. (Cont'd)

<b>65 SURFACING (check one):</b>		
<b>AGGREGATE</b> <input checked="" type="checkbox"/> River Gravel <input type="checkbox"/> Crushed Stone <input type="checkbox"/> Slag <input type="checkbox"/> Pea Gravel <input type="checkbox"/> Volcanic Rock <input type="checkbox"/> Marble Chip <input type="checkbox"/> Limestone <input type="checkbox"/> Aluminum Granule <input type="checkbox"/> Mineral Granule <input type="checkbox"/> Agg. Unknown	<b>SMOOTH</b> <input type="checkbox"/> Cutback <input type="checkbox"/> Emulsion <input type="checkbox"/> Hot Asphalt <input type="checkbox"/> Bit. Type Unknown  <input type="checkbox"/> REFLECTIVE  <input type="checkbox"/> ELASTOMERIC  <input type="checkbox"/> METAL SKIN	<input type="checkbox"/> MINERAL SURF. CAP <input type="checkbox"/> LATEX COATING  <b>PAVERS</b> <input type="checkbox"/> Concrete <input type="checkbox"/> Composite  <input type="checkbox"/> OTHER <input type="checkbox"/> NONE
<b>66 WALKWAYS (check all):</b>		
<input type="checkbox"/> ASPHALT PLANK <input type="checkbox"/> CONCRETE PAVERS	<input checked="" type="checkbox"/> WOOD DUCK BOARDS <input type="checkbox"/> MINERAL SURFACED FELTS	<input type="checkbox"/> RUBBER MAT <input type="checkbox"/> OTHER <input type="checkbox"/> NONE
<b>70 FLASHING</b>		
<b>71 BASE FLASHING (check all):</b>		
<b>MINERAL SURFACED</b> <input checked="" type="checkbox"/> Organic <input type="checkbox"/> Glass <input type="checkbox"/> Fabric Unknown  <input type="checkbox"/> REINFORCED ASBESTOS <input type="checkbox"/> FIBERGLASS <input type="checkbox"/> COTTON <input type="checkbox"/> BURLAP	<b>MODIFIED BITUMEN</b> <input type="checkbox"/> Granule Surface <input type="checkbox"/> Foil Surface <input type="checkbox"/> Smooth Surface  <input type="checkbox"/> VINYL <input type="checkbox"/> PVC <input type="checkbox"/> NEOPRENE <input type="checkbox"/> EPDM	<input type="checkbox"/> PVC COVERED METAL <input type="checkbox"/> METAL <input type="checkbox"/> CPE <input type="checkbox"/> CSPE <input type="checkbox"/> NONE <input type="checkbox"/> UNKNOWN
<b>72 FLASHING ADHESIVE (check one):</b>		
<input type="checkbox"/> HOT MOPPED <input type="checkbox"/> TORCH APPLIED <input checked="" type="checkbox"/> COLD MASTIC <input type="checkbox"/> UNKNOWN		
<b>73 COUNTERFLASHING (check all):</b>		
<input checked="" type="checkbox"/> METAL <input type="checkbox"/> FLEXIBLE <input type="checkbox"/> BITUMINOUS <input type="checkbox"/> NONE		
<b>74 FLASHING TYPES (check all):</b>		
<b>ROOF EDGE</b> <input type="checkbox"/> Embedded Edge Met. <input type="checkbox"/> Metal Cap Flash. <input checked="" type="checkbox"/> WALL/PARAPET <input type="checkbox"/> COPING <input type="checkbox"/> AREA DIVIDER  <b>EXPANSION JOINT</b> <input type="checkbox"/> Metal Cover <input checked="" type="checkbox"/> Flexible Cover	<input type="checkbox"/> ROOF PENETRATION <input type="checkbox"/> ROOF RELIEF VENT <input checked="" type="checkbox"/> PLUMBING VENT  <b>EQUIPMENT SUPPORT</b> <input type="checkbox"/> Structural Frame <input type="checkbox"/> Curbs <input type="checkbox"/> Conduit <input type="checkbox"/> Wood Sleepers <input type="checkbox"/> None (unflashed)	<input checked="" type="checkbox"/> PITCH PAN  <input checked="" type="checkbox"/> PIPE SUPPORTS <input checked="" type="checkbox"/> Wood Blocks <input type="checkbox"/> Rollers
<b>80 REMARKS</b>		

Figure 6. (Cont'd)

## Vapor Retarder

*Section 41 - Type.* The material type used in reducing vapor transmission through the roofing system (sometimes referred to as vapor barrier). This information can usually be found in the specifications or on construction drawings. If needed, determine the presence and type of vapor retarder from core cuts.

## Insulation

*Section 51 - Type.* Type(s) of insulation used in the roofing system.

*Section 52 - Physical Properties.* The total thickness and number of layers of insulation. Also indicate if the insulation system is tapered. Core samples are the best means of determining insulation type and thickness. Check specifications or contracts for information concerning whether insulation was tapered to provide slope, and if multiple layers were used.

*Section 53 - R-value.* The total R-value (thermal resistance) of the insulation. Check specifications, manufacturer's information, or use industry accepted values.

*Section 54 - Attachment.* The method used for attachment of the roof insulation. This information should be in the specifications. The insulation on roofs installed before 1982 was frequently attached with mechanical fasteners on the perimeter of steel decks and adhesive on the field of the roof. Enter all methods if more than one method was used. Single-ply ballasted systems are generally installed with the insulation loose-laid.

## Membrane

*Section 61 - Product.* The manufacturer, product description and specification of the roof membrane. Construction drawings or contractor submittals are the only reliable source for this information. Also indicate if the roof assembly is a protected membrane (insulation on top of membrane).

*Section 62 - Type.* The type of material used as the membrane. The contract specifications or shop drawing file will be the best sources for this data. For built-up roofs, a simple method for determining bitumen type is described in Appendix B.

*Section 63 - Attachment.* The method of membrane attachment (for single-ply membranes only). The contract specifications or shop drawings are the best sources for this information.

*Section 64 - Reinforcement.* Type of fabric or reinforcement used in the membrane. Contract specifications and manufacturer's literature are the best sources for this information.

*Section 65 - Surfacing.* Type of surfacing on the membrane providing protection or ballast. Visual observations or the contract specifications are the best sources for this information. If more than one surfacing appears on the roof section, consider dividing it into multiple sections.

*Section 66 - Walkways.* Type(s) of walkways used on the roof section. Check the roof section plan to be sure they are shown.

## Flashing

*Section 71 - Base Flashing.* Types of base flashing that are present. The contract specifications or contractor's submittals and visual observation are the best sources for this information.

*Section 72 - Flashing Adhesive.* The adhesive used to apply the base flashing. The contract specifications should provide this information.

*Section 73 - Counterflashing.* Types of counterflashing present on the roof section. The contract specification, contractor shop drawings, and visual observation are the best sources for this information.

*Section 74 - Flashing Types.* Types of flashing details existing on the roof section. There will normally be several flashing types on every roof. Check off all types that are present. Check the roof section plan to be sure that all of the existing flashing, especially penetrations, pitch pans, and pipe supports are shown.

Remarks

Additional information that will be useful to the planners in scheduling maintenance or replacement. If the roof system was placed over an existing roof, it should be stated in this section.

### 3 VISUAL INSPECTION AND EVALUATION PROCEDURE

The visual roof condition evaluation procedure is the critical component of ROOFER. The data obtained during the procedure is combined with the insulation inspection data (Chapter 4) to provide an overall assessment of the roof condition and determine MRR requirements. This chapter briefly explains the visual inspection procedure and the methods used to calculate the membrane and flashing condition indexes (MCI and FCI). A complete description of the visual inspection procedure can be found in USACERL Technical Report M-87/13<sup>3</sup> which provides the necessary guidance to perform the inspections and is the standardized reference for distress/defect identification.

#### Membrane and Flashing Condition Ratings

The membrane and flashing components are rated separately by direct measurement of the distresses found in each component. Treating each component separately provides a more accurate assessment of component condition, needed repair, and waterproof integrity. MCI and FCI ratings are numerical indicators based on a scale of 1 to 100. The scale and associated ratings are shown in Figure 7.

#### Inspection Procedure

The inspection and recording can be accomplished by one individual. However, for safety reasons, a second individual should assist the inspector. During initial implementation, a third team member can help develop the roof section plan and take core samples. Each roof section is carefully inspected, and flashing and membrane distresses are recorded on a Roof Inspection Worksheet (Figure 8). The total perimeter flashing length should be determined and recorded in the space provided in the heading. The curb flashing, which includes the length of the base flashing on all curved projections such as equipment supports, should also be determined and recorded in the heading. The problems are identified by distress type, severity level, specific defect, and quantity. A description of the blister distress and specific defects is shown in Figure 9. Similar detailed descriptions for all other membrane and flashing distresses are presented in USACERL Technical Report M-87/13<sup>4</sup>. Figure 10 contains an abbreviated list of identifiers for all the distresses/defects associated with the ROOFER inspection process. The list can be attached to the bottom of a long clipboard for ready reference by the inspector to identify specific defects in each distress category (i.e., Base Flashing - High - Holes, splits, and tears, would be identified as BF-H-1 on the Roof Inspection Worksheet). If a roof moisture survey of the insulation (see Chapter 4) was completed before the visual inspection, mark the core sample locations at this time.

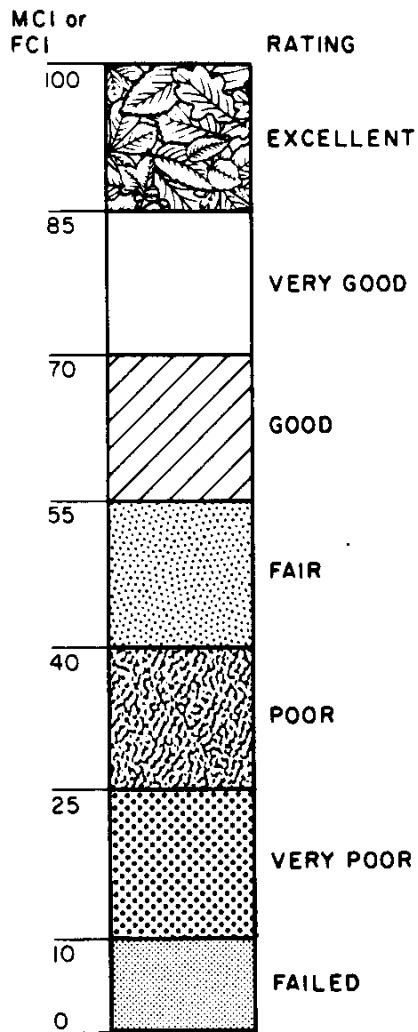
As part of the visual inspection, a survey of the interior and exterior conditions should be performed. The inspector shall complete the reverse side of the Roof Inspection Worksheet (Figure 11) and record in the "remarks" section any additional comments that would alert the manager of problems that should be further investigated and corrected.

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<sup>3</sup>M. Y. Shahin, D. M. Bailey, and D. E. Brotherson.

<sup>4</sup>M. Y. Shahin, D. M. Bailey, and D. E. Brotherson.





**Figure 7. MCI and FCI and ratings.**

### **Calculating the MCI and FCI from Inspection Results**

The MCI and FCI of a roof section is determined from the information recorded on the Roof Inspection Worksheet. The calculations are completed on the Roof Section Rating Form (Figure 12) using the following five step procedure (also shown in Figure 13):

#### *Step 1*

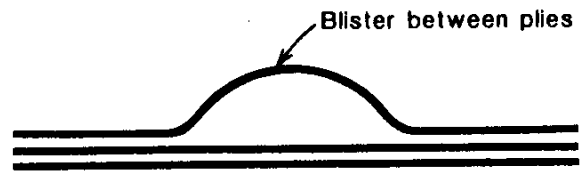
Transfer the quantities for each combination of distress type and severity level to the Roof Section Rating Form.



## BLISTERS

**Description:** Blisters are round or elongated raised areas of the membrane which are filled with air.

**Note:** Blisters and ridges are difficult to differentiate at the low and medium severity levels. The rating error will be insignificant because of the similarity in the deduct curves. At high severity, however, it is important to distinguish between the two distresses due to their different leak potentials.



Graphic Representation  
of Blister

### Severity Levels:

#### Low:

1. The raised areas are noticeable by vision or feel. The surfacing is still in place and the felts are not exposed.

#### Medium:

1. The felts are exposed or show deterioration.

#### High:

1. The blisters are broken.

### Measurement:

1. Measure the length and width of the blister in lineal feet and calculate the area (length times width). If the distance between individual blisters is less than 5 ft, measure the entire affected area in sq ft.
2. When large quantities of this problem are present (especially on large roofs), the representative sampling technique can be used.

### Density:

$$\frac{A}{B} \times 100 = \text{Problem Density}$$

where A = total area of membrane blisters (sq ft)  
B = total area of roof section being rated (sq ft)

**Note:** The problem density is calculated for each existing severity level.

**Causes:** Blisters are caused by voids or lack of attachment within the membrane. Moisture and gasses within the void greatly increases the potential for growth.

Figure 9. Example description of blister distress.

FLASHING DISTRESSES/DEFECTS		MEMBRANE DISTRESSES/DEFECTS	
<b>BF-LOW</b> 1. Loss surface-NO DET 2. < 8" high 3. Permanent repairs <b>BF-MED</b> 1. Slip, wrinkle, loose 2. Loss surface-DET 3. Grease-NO DET 4. Temp. repairs <b>BF-HIGH</b> 1. Holes, splits, tears 2. Gap-top, side 3. Grease-DET <b>MC-LOW</b> 1. Paint, light corrosion 2. Cap deformed 3. CtrFI deformed 4. CtrFI sealed to base <b>MC-MED</b> 1. Holes-vert surface 2. Cap loose, its open 3. Sealant bad 4. CtrFI loose 5. CtrFI not over BaseFI <b>MC-HIGH</b> 1. Cap/CtrFI missing 2. Holes-hor surface 3. Jt Cov missing <b>EM-LOW</b> 1. Exists <b>EM-MED</b> 1. Joints exist 2. Nails backing out 3. Corrosion 4. Loose-NO DET	<b>EM-HIGH</b> 1. Felts missing 2. Splits at joints 3. Holes in metal 4. Loose-deteriorated felts 5. Holes-interior gutter <b>FP-LOW</b> 1. Sleeve deformed 2. < 6" <b>FP-MED</b> 1. Felt exposed 2. Top not sealed 3. Sleeve open, no umbrella 4. Metal corrosion <b>FP-HIGH</b> 1. No strip felt 2. Sleeve cracked 3. No sleeve 4. No seal at membrane <b>PP-LOW</b> 1. Exist <b>PP-HIGH</b> 1. Corrosion 2. Seal below rim 3. Felts-DET 4. Seal cracked, separated <b>DR-LOW</b> 1. Bitumen Flow-NO CLOG <b>DR-MED</b> 1. Felt exposed 2. Strainer broken 3. Scupper corroded <b>DR-HIGH</b> 1. Felt-DET 2. Ring loose/missing 3. Clogged 4. Scupper metal has hole	<b>BL-LOW</b> 1. Visible-NOT BARE <b>BL-MED</b> 1. Felts exposed <b>BL-HIGH</b> 1. Felts broken <b>RG-LOW</b> 1. Visible-NOT BARE <b>RG-MED</b> 1. Felts exposed <b>RG-HIGH</b> 1. Break at top 2. Top felt deteriorated <b>SP-HIGH</b> 1. Open split <b>HL-HIGH</b> 1. Hole in membrane <b>SR-LOW</b> 1. Poor aggregate embedment 2. Open laps, fishmouths 3. Alligatoring starting 4. Walkways-cracked, blister <b>SR-MED</b> 1. Flood coat exposed 2. MC-felt exposed 3. SM-no coating 4. SM-alligatoring to felt <b>SR-HIGH</b> 1. Felts exposed 2. MS-felt deteriorated 3. SM-alligatoring thru felt 4. Walkway membrane torn	<b>SL-LOW</b> 1. Exists < 2" <b>SL-HIGH</b> 1. Exists >2" <b>PA-LOW</b> 1. Visible <b>PA-MED</b> 1. Not equal to existing <b>PA-HIGH</b> 1. Other distress in patch <b>DV-MED</b> 1. Material on roof 2. Solvent/oil/grease-NO DET 3. Vegetation-NO PENETRATION <b>DV-HIGH</b> 1. Solvent/oil/grease-DET 2. Roots in felts <b>EQ-LOW</b> 1. Exists <b>EQ-MED</b> 1. Movement of support-NO DAM 2. Bolts-SEALED <b>EQ-HIGH</b> 1. Movement of support-DAMAGE 2. Bolts-NOT SEALED <b>PD-LOW</b> 1. Exists or evidence
		INSULATION DISTRESS/DEFECT	
		<b>INS-HIGH</b> 1. Wet insulation	

Figure 10. List of distress/defect identifiers.

### Step 2

Total the quantities for each distress/severity level combination, calculate the density values, and determine the Deduct Values (DV) from the Deduct Value Curves. Appendix C contains Deduct Value Curves for the 16 distress types.

### Step 3

Treating the flashing and membrane distresses separately, list the individual deduct values for each component (flashing and membrane) in descending order and compute the sum of the deduct values (SDV) and the number of deducts greater than 1 (q), as shown on page 30. Determine the corresponding Corrected Deduct Values (CDV) from the Corrected Deduct Value Curves (Appendix C). (Note: different Corrected Deduct Value Curves are used for the membrane and the flashing.) The CDV of maximum value should be used to compute the condition index.

## ROOF INSPECTION WORKSHEET - COMMENTS

**INSTRUCTIONS:** Circle response, i.e., Y = yes, N = no or U = unknown or not observed. If Y (yes), circle the type of problem.

### A. EVALUATION OF INTERIOR CONDITIONS

1. Does the roof leak? Describe: Yes, NE corner of Room 54 (Y) N U
2. Are there water stains on: (Y) N U

a. walls	<input checked="" type="radio"/> deck	e. structural elements
b. ceilings	d. floor	f. other: _____
3. Do structural elements show any of the following: (Y) N U

<input checked="" type="radio"/> a. cracks	d. alteration	g. physical damage
b. splits	e. rotting	h. insect damage
c. spalling	f. settlement	i. other: _____
4. Does the underside of the deck show any of the following: (Y) N U

a. rusting	<input checked="" type="radio"/> c. spalling	e. sagging
b. rotting	d. cracks	f. other: _____

### B. EVALUATION OF EXTERIOR CONDITIONS

1. Do the exterior walls shown any of the following: Y (N)

a. cracks	c. spalling	e. water stains
b. rusting	d. movement	f. other: _____
2. Does the fascia or soffit show any of the following: (Y) N

a. cracks	c. spalling	e. water stains
b. rusting	<input checked="" type="radio"/> d. peeling	f. other: _____
3. Do the gutters or downspouts show any of the following: Y (N)

a. loose	c. missing	e. clogged
b. damaged	d. disconnect	f. other: _____

### C. EVALUATION OF ROOFTOP CONDITIONS

1. Is there any unauthorized, unnecessary, or improperly installed equipment on the roof? (Y) N

a. equipment	<input checked="" type="radio"/> c. antennas	e. cables
b. signs	d. platforms	f. other: _____
2. Do adjacent parapet walls show any of the following: Y (N)

a. cracks	c. cap cracked	e. sealant
b. spalling	d. cap missing	f. other: _____

### D. REMARKS:

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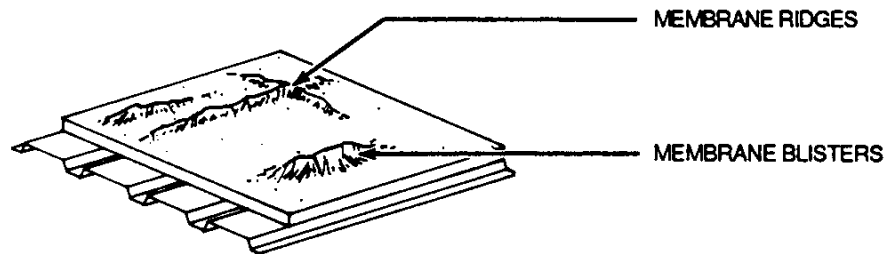


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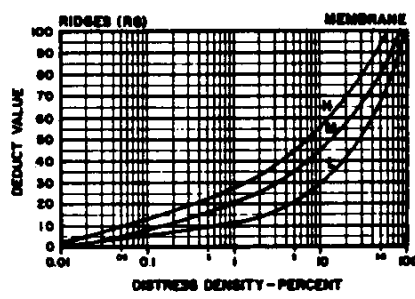
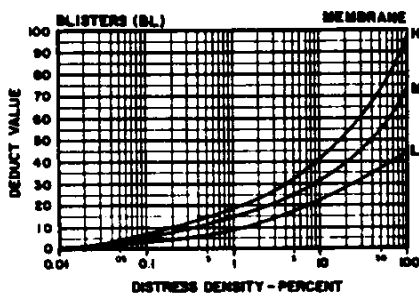
Figure 11. Reverse side of the Roof Inspection Worksheet.

**Figure 12. Completed Roof Section Rating Form.**

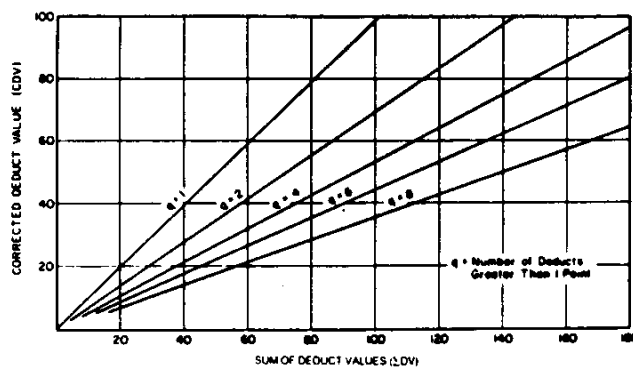
STEP 1. INSPECT ROOF. DETERMINE DISTRESS TYPES AND SEVERITY LEVELS;  
DETERMINE QUANTITIES AND CALCULATE DENSITIES.



STEP 2. DETERMINE DEDUCT VALUES.



STEP 3. COMPUTE CORRECTED DEDUCT VALUE.



STEP 4. COMPUTE MEMBRANE CONDITION INDEX (MCI). = 100-CDV

STEP 5. DETERMINE MEMBRANE  
CONDITION RATING.

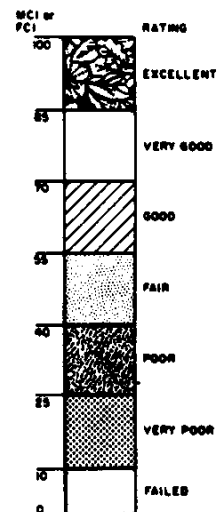


Figure 13. Steps for calculating MCI and FCI for a roof section.

### Flashing

(Distress data from the Completed Roof Section Rating Form [Figure 12])

DV	SDV	q	CDV <sub>flashing</sub>
21	21	1	21
17	38	2	24
13	51	3	28
13	64	4	32
11	75	5	33
9	84	6	33
2	86	7	32
1	87	7	31

Maximum CDV<sub>flashing</sub> = 33

### Membrane

(Distress data from the Completed Roof Section Rating Form [Figure 12])

DV	SDV	q	CDV <sub>membrane</sub>
65	65	1	65
14	79	2	55
7	86	3	53
5	91	4	48
3	94	5	47
3	97	6	43
3	100	7	40
2	102	8	37
2	104	9	38
2	106	10	38

Maximum CDV<sub>membrane</sub> = 65



*Step 4*

Calculate the condition indexes using the following equations:

$$FCI = 100 - \text{Max. CDV}_{\text{(flashing)}} \quad [\text{Eq 1}]$$

$$MCI = 100 - \text{Max. CDV}_{\text{(membrane)}} \quad [\text{Eq 2}]$$

*Step 5*

Determine the corresponding descriptive condition ratings from Figure 7 for both indexes.

Use information from the Roof Inspection Worksheet to complete the heading section of the Roof Section Rating Form. Building, section, and agency/installation data is essential to provide continuity in the various forms. File the completed Roof Section Rating Form in the corresponding Roof Section Folder.

## 4 INSULATION INSPECTION AND EVALUATION PROCEDURE

A complete evaluation of an insulated roofing system requires that the insulation be inspected to determine if it contains moisture. This chapter describes the effects of wet insulation, the insulation condition rating procedure, moisture detection methods, and the determination of the Insulation Condition Index (ICI).

### Insulation Condition Rating

The insulation condition rating is based on the Insulation Condition Index (ICI). The ICI, a numerical indicator between 0 and 100, reflects the condition of the insulation in terms of its ability to perform its function and the level of needed repair. Insulation with an ICI of 100 is in excellent condition.

### Effects of Wet Insulation

Insulation is a common component of many low-slope roofing systems. Defects in the membrane and/or flashing components can provide paths for water to enter and wet the insulation. Moisture in the insulation can also be caused by condensation. Moisture reduces the R-value of the insulation and may also reduce the bond between it and the membrane. Roofs with wet insulation are more prone to blow off or split. Water in insulation adds to the weight the structural system must resist and may also promote corrosion of fasteners or metal decks, rotting of wood decks and nailers, and deterioration of cementitious deck materials.

### Roof Moisture Detection

Rooftop conditions that could suggest wet insulation include spongy areas, depressions in the roof surface, vegetation growing through the membrane, and leaks that continue to drip long after the source of water has been removed from the roof.

Detecting wet insulation and determining the extent of the wet area can be done using a nondestructive moisture detection technique such as infrared (IR) scans, nuclear meter, or capacitance meter. The results of a moisture survey using any of these techniques must always be verified by core sampling.<sup>5</sup>

#### *Infrared Scanning*

IR scanning systems detect the temperature differences that occur on a roof above areas of wet and dry insulation. IR roof scans should be performed at night and can either be accomplished on the roof or from the air. When surveying only a few roofs in an area, on-the-roof scans may be more cost

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<sup>5</sup>W. Tobiasson and C. Korhonen, *Roof Moisture Surveys: Yesterday, Today and Tomorrow*, CRREL Miscellaneous Paper 2040 (U.S. Army Cold Regions Research and Engineering Laboratory [CRREL], September 1985).

effective than aerial scans. In many instances, however, an aerial IR scan is more cost effective because all the insulated roofing systems of most military installations can be surveyed in a few hours.<sup>6</sup>

A thermal image (thermogram) of a roof taken during an on-the-roof survey is shown in Figure 14. The bright thermal anomalies indicate where insulation is wet. Figure 15 is a conventional photograph of the same roof. The thermogram in Figure 16 was taken from an Army helicopter about 500 ft above a roof. Bright areas denote potentially wet areas of insulation as well as areas having hot rooftop equipment or exhaust coming from roof vents.

Aerial scans are usually done from a helicopter but can also be done using a fixed-wing aircraft. The thermal images taken from the air are recorded on film or videotape for subsequent review and analysis. Later, the areas that appear to contain wet insulation may be marked on airphotos (Figure 17).

#### *Nuclear Meter*

Nuclear meters detect moisture by measuring the increased number of hydrogen atoms that occur in areas of wet insulation. Readings are taken on a grid pattern (the grid is normally 5 ft by 5 ft) established on the roof. The differences in the meter readings are analyzed and interpreted, and a moisture contour map of the roof is drawn to delineate potentially wet areas. Computers are often used to analyze the data and develop the contour map, greatly reducing the time involved.

#### *Capacitance Meter*

Capacitance meters measure the differences that occur in dielectric properties between areas of wet and dry insulation. Capacitance meter readings are also taken on a grid pattern that is normally 5 ft by 5 ft. The differences in the meter readings are analyzed and interpreted, and a moisture contour map is drawn.

### **Core Sampling and Determining Moisture Content**

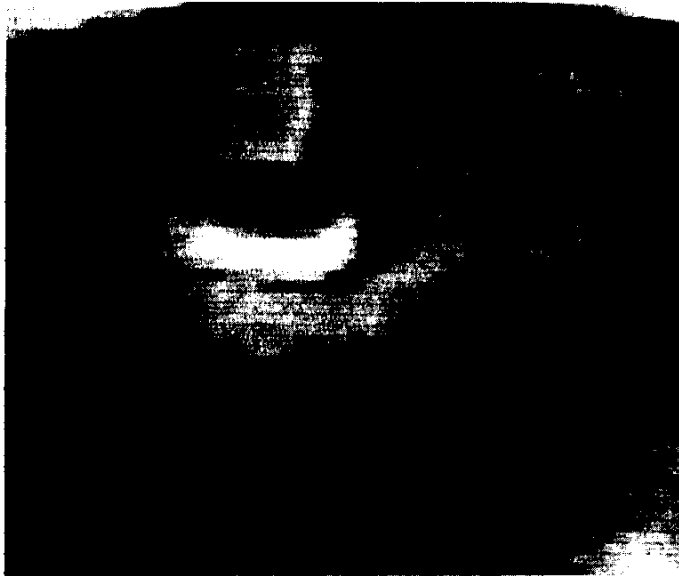
After the moisture detection work is completed, the areas of potentially wet insulation are plotted on the roof section plan of a Roof Inspection Worksheet (Figure 18). The areas of potentially wet insulation are shown by hatchmarks.

Since the moisture detection techniques discussed above provide only relative results, core samples from the roof system must be taken and analyzed to determine the amount of moisture actually present in the insulation.

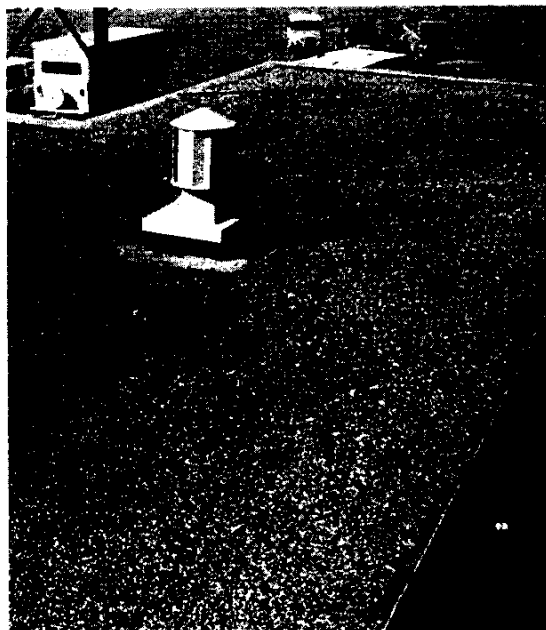
Proposed core sample locations are selected for areas of potentially wet insulation and marked on the Roof Inspection Worksheet as triangles. Usually, a core sample should be taken for each potentially wet area. However, when small areas are found near a large area, one core sample can be assumed to represent those areas as well. One additional core sample is always taken in a dry area as well, to verify that it is indeed dry and not just less wet. The core sample locations can be very critical. A core sample taken at a presumably wet location on the roof section could easily indicate

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<sup>6</sup>W. Tobiasson, *Aerial Roof Moisture Surveys*, CRREL Miscellaneous Paper 2022 (CRREL, August 1985); W. Tobiasson, *A Method for Conducting Airborn Infrared Roof Moisture Surveys*, CRREL Miscellaneous Paper 2436 (CRREL, April 1988).



**Figure 14. Typical infrared photo.**



**Figure 15. Conventional photo of roof in Figure 14.**



Figure 16. Aerial thermogram of a roof.

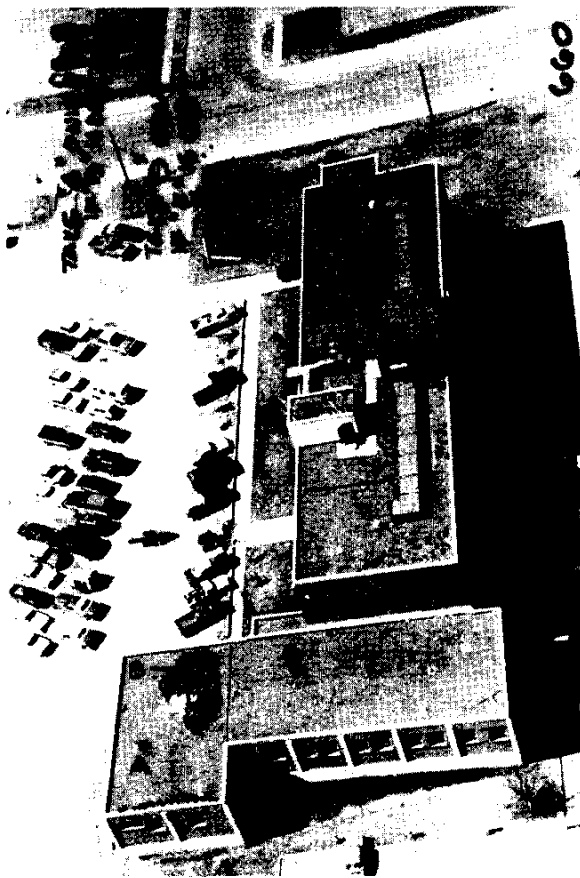


Figure 17. Airphoto marked to show potential areas of wet insulation.

ROOF INSPECTION WORKSHEET		AGENCY/INST.: <u>FT. JONES</u>	
BUILDING <u>68</u>	PER. FLASHING <u>527</u> LF	DATE <u>MAY 24 1987</u>	
SECTION <u>6</u>	CURB FLASHING <u>36</u> LF	NAME <u>G. Wienke</u>	

BF-BASE FLASH	PP-PITCH PANS	SP-SPLITS	PA-PATCHING	ID	DIS	SEV	DEF	QTY
MC-METAL CAP	DR-DRAIN & SC	HL-HOLES	DV-DEBRIS & VEG	#				
EM-EMBEDD MET	BL-BLISTERS	SR-SURF DET	EQ-EQ SUPPORT					
FP-FLASHED PEN	RG-RIDGES	SL-SLIPPAGE	PD-PONDING					

SCALE: 1" = 30'

↑

NORTH

Figure 18. Potentially wet areas and core sample locations mapped onto Roof Inspection Worksheet.

dry conditions if it is taken on the wrong side of the wet-dry line. Dimensions for the core sample locations are not necessary if an on-the-roof IR survey was made and the potentially wet areas were outlined by spray painting.

Core samples are obtained by cutting and removing plugs of the roof insulation and membrane. The void must then be filled with a combination of spacer plugs and mastic, and the roof membrane patched. From each core sample, each type of insulation is separated and placed into sealed plastic bags or other containers and taken to a laboratory for analysis. The amount of moisture is determined by weighing the sample before and after a period of oven drying at 120 °F. The ratio of the weight of water lost during drying to the weight of the dry sample represents the moisture content of the sample expressed as a "percent of dry weight." It is not unusual to have moisture contents in excess of 100 percent of dry weight, especially in wet cellular plastic insulation materials.

### **Insulation Severity Factors**

Moisture affects the performance of roof insulation in varying degrees depending on the type of insulation. The Insulation Severity Factor (ISF) is a measure of the adverse effect of moisture on the thermal performance of an insulation. Curves that relate the ISF for various types of insulating materials to their moisture contents are presented in Figures 19 and 20. For example, fiberboard, with a moisture content of 20 percent has an ISF of 0.7. The same ISF is reached in urethane insulation at a moisture content of 305 percent and in 1 PCF polystyrene at a moisture content of 440 percent.

### **Calculating the Insulation Condition Index**

The Insulation Condition Index (ICI) for a roof section is calculated on the ICI Calculation Sheet (Figure 21) using the following three steps:

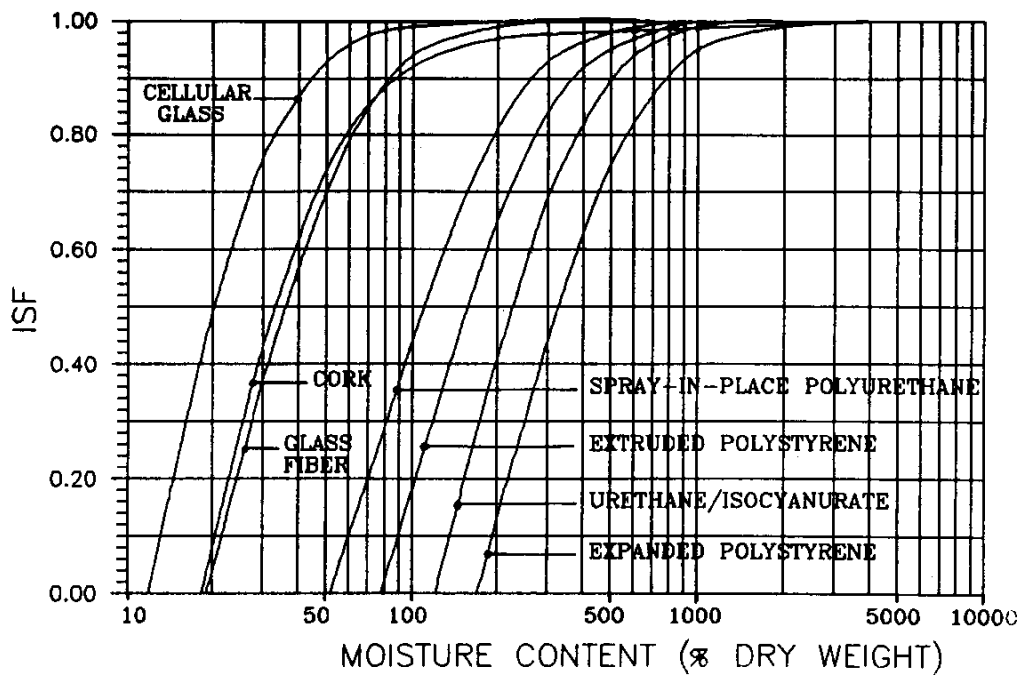
#### *Step 1*

Determine the moisture content and insulation severity factors of each area of potentially wet insulation. Section 1 of the ICI Calculation Sheet provides space where the moisture content of the samples can be calculated. Values entered in this section are determined in the laboratory. The notes in the headings of the columns show how the values are calculated. When more than one type of insulation is present, a moisture content calculation (percent of dry weight) is performed for each type of insulation. The ISF for each type of wet insulation in each core sample is determined from Figures 19 and 20.

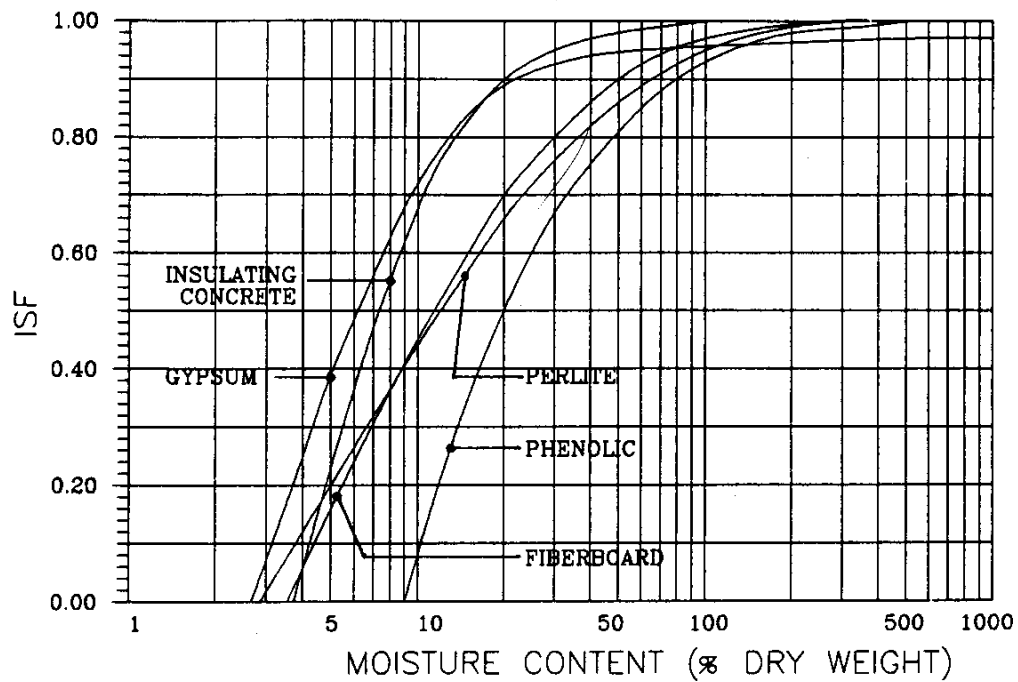
#### *Step 2*

Determine the average ISF for the wet insulation. Section 2 of the ICI Calculation Sheet provides space for this computation. The largest ISF for each core sample is used in the calculation. The total wet area represented by the core is determined and multiplied by its ISF. This is repeated for all core samples, and the values are summed. The sum is entered in Box D of the calculation sheet (Figure 21). The total area of wet insulation is determined and entered in Box C.

The average ISF is calculated by dividing the value in Box D by the value in Box C.



**Figure 19.** Insulation severity factor (ISF) vs moisture content for cellular glass, cork, glass fiber, polyurethane, polystyrene, and polyisocyanurate insulation.



**Figure 20.** ISF vs moisture content for phenolic, insulating concrete, gypsum, perlite, and fiberboard insulation.



<b>ICI CALCULATION SHEET</b>			<b>AGENCY/INST.:</b> FT. JONES							
<b>DATE:</b> 5/25/1987		<b>BLDG. NO.:</b> 68		<b>SECTION:</b> 6		<b>AREA:</b> 16,800 SF				
<b>MC CALC. BY:</b> J. WILLIAMS				<b>ISF &amp; ICI CALC. BY:</b> W. KEMP						
<b>1. DETERMINATION OF MOISTURE CONTENT AND INDIVIDUAL ISF OF CORE SAMPLES</b>										
CORE	INSULATION TYPE	THICK	A TARE WT	B WET+ TARE	C DRY+ TARE	D WET (B-A)	E DRY (C-A)	F WATER (D-E)	%WATER (F/E) X 100	ISF
A	URETHANE	2	8.80	19.90	12.50	11.10	3.70	7.40	200	0.91
A	PERLITE	1	8.76	34.89	16.21	26.13	7.45	18.68	250	0.99
B	URETHANE	2	8.82	12.84	12.47	4.02	3.65	0.37	10	0
B	PERLITE	1	8.73	16.27	16.05	7.54	7.32	0.22	3	0
C	URETHANE	2	8.75	23.95	12.90	15.20	4.15	11.05	266	0.60
C	PERLITE	1	8.82	33.17	16.20	24.35	7.38	16.97	230	0.99
<b>2. DETERMINATION OF AVERAGE ISF</b>										
CORE	ISF (A)	WET AREA (B)	(A) X (B)							
A	0.99	2064	2043							
B	0	DRY	0							
C	0.99	512	504							
<b>TOTALS</b>		(C) 2876	(D) 2847							
<b>AVERAGE ISF (D)/(C)</b>		0.99								
<b>3. DETERMINATION OF ICI</b>										
<b>PROBLEM DENSITY:</b> 17.1 %										
(TOTAL WET AREA / TOTAL AREA) X 100										
<b>IDV:</b> 70										
<b>WAF:</b> 8										
<b>ICI:</b> 23										
100 - [(IDV + WAF) X AVERAGE ISF]										
<b>RATING:</b> VERY POOR										
1. DETERMINE THE ISF FOR EACH COMPONENT OF COMPOSITE INSULATION; FOR EACH CORE USE THE LARGEST ISF WHEN DETERMINING THE AVERAGE ISF.  2. DO NOT INCLUDE ANY AREAS THAT HAVE AN ISF OF ZERO  3. ROUND ICI TO NEAREST WHOLE NUMBER.										
<b>WET AREA FACTOR (WAF)</b>		<b>INSULATION CONDITION RATING</b>								
WET AREAS	WAF	ICI								
1	0	86 - 100	EXCELLENT							
2	4	71 - 85	VERY GOOD							
3	6	56 - 70	GOOD							
4	8	41 - 55	FAIR							
5 OR MORE	10	26 - 40	POOR							
		11 - 25	VERY POOR							
		0 - 10	FAILED							

Figure 21. Completed ICI Calculation Sheet.

### Step 3

Determine the ICI for the roof section. Section 3 of the ICI Calculation Sheet provides space for the calculation. The problem density is determined using the following equation:

$$\text{Problem Density} = \frac{(C)}{\text{Area}} \times 100 \quad [\text{Eq 3}]$$

where  $C$  = Total area of wet insulation

$\text{Area}$  = Total area of roof section being rated.

The Insulation Deduct Value (IDV) is then determined from Figure 22 and the ICI is calculated using the following equation:

$$\text{ICI} = 100 - [(\text{IDV} + \text{WAF}) \times \text{ISF}_{\text{Ave}}] \quad [\text{Eq 4}]$$

where  $\text{IDV}$  = Insulation Deduct Value from Figure 22

$\text{WAF}$  = Wet Area Factor, (use the following to adjust the index to account for the number of wet areas present\*)

No. of wet areas	1	2	3	4	5 or more
WAF	0	4	6	8	10

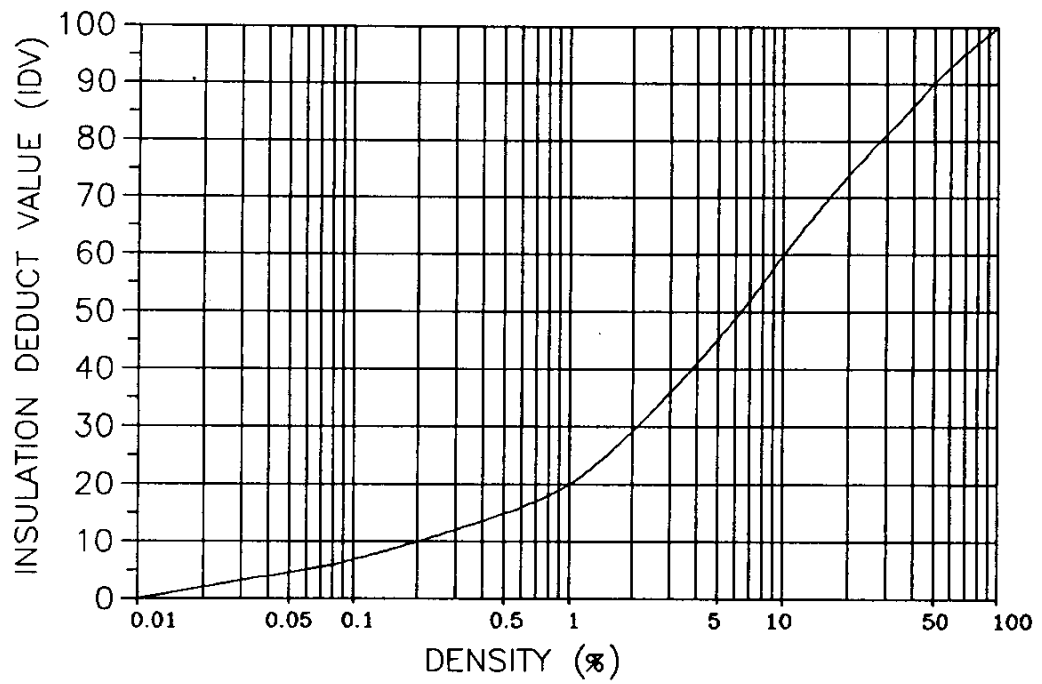
$\text{ISF}_{\text{Ave}}$  = The Average Insulation Severity Factor determined from Step 2

The insulation condition rating is then selected from the table at the bottom of the calculation sheet (Figure 21). In the example shown, the ICI is 23 (rounded to the nearest whole number), and the rating is "very poor."

Looking at the computation, one can see that a roof section with 17.1 percent wet insulation would be "very poor" in terms of the ability of the insulation to perform. If the wet insulation were all located in one contiguous area, then the WAF would be "0" and the ICI would increase to 31 and the roof section would be rated as "poor" with regard to insulation.

---

\*This is the actual number of separate wet areas or potentially wet areas on the roof section and not necessarily the number of core samples used to represent these wet areas. For the example shown in Figure 18, the number of wet areas is four. The core location B found the potential wet area to be dry.



**Figure 22. Insulation deduct value (IDV) vs problem density.**

## 5 ROOF CONDITION EVALUATION AND MAINTENANCE, REPAIR, AND REPLACEMENT (MRR) PROCEDURES

The membrane, flashing, and insulation condition indexes, in total, provide an assessment of the condition of a roof section. By combining these three indexes, a roof condition index (RCI) is produced. This single index is useful for evaluating the overall condition of a roof section and for comparing conditions between roof sections. The RCI allows the user to rank individual roof sections in accordance with their ability to perform.

The three component indexes (FCI, MCI, and ICI) have a direct relationship to determining the needs for MRR of the various roof sections. The RCI similarly provides an overall indication of MRR needs for the entire roof network. This chapter will describe the method used to develop the relationship between the RCI and the three component indexes. It will also illustrate how MRR alternatives can be determined for the individual roof sections.

### Roof Condition Index Calculation

Each individual index (MCI, FCI, ICI) reflects the component's ability to provide its intended service and indicates MRR needs. Since the components must interact to function as a roof system, they are dependent on each other. This relationship is defined for roof sections with insulation by the following equation:

$$\text{RCI} = (0.7 \times \text{lowest condition index}) + (0.15 \times \text{Sum of remaining condition indexes}) \quad [\text{Eq 5}]$$

If a nondestructive moisture survey of an insulated roof section has not been conducted, an ICI of 100 is assumed. In this case, the RCI may not be an accurate index.

If the roof section has no insulation, the RCI is determined by the following equation:

$$\text{RCI} = (0.7 \times \text{Lowest condition index}) + (0.3 \times \text{Remaining condition index}) \quad [\text{Eq 6}]$$

The above equations give the greatest weight to the component with the lowest condition index and then modify it by adding "value" from the remaining indexes.

The following examples illustrate how this relationship works:

Example 1: FCI = 67; MCI = 35; ICI = 23

$$\begin{aligned} \text{RCI} &= (0.7 \times 23) + 0.15 (67 + 35) \\ &= 16 + 15 \\ &= 31 \end{aligned}$$

Example 2: FCI = 67; MCI = 35 ; ICI = 100

$$\begin{aligned} \text{RCI} &= (0.7 \times 35) + 0.15 (67 + 100) \\ &= 25 + 25 \\ &= 50 \end{aligned}$$

Example 3: FCI = 67; MCI = 35; no insulation

$$\begin{aligned} \text{RCI} &= (0.7 \times 35) + (0.3 \times 67) \\ &= 25 + 20 \\ &= 45 \end{aligned}$$

The flashings for the roof section represented in example 1 are in good condition (FCI = 67). However, when the FCI is combined with an MCI of 35 and an ICI of 23, the RCI is 31, indicating that replacement of the roofing system is probable (Table 1). In example 2, the FCI and MCI are the same as in example 1, but the ICI is 100 (no wet insulation), resulting in an RCI of 50 and indicating that major repairs are needed. If, for this same roof section, there was no insulation present in the roofing system (example 3), the RCI would equal 45.

The RCI calculation sheet (Figure 23) is used to determine the RCI for a roof section. The completed sheet is kept in the roof section folder with other inspection and calculation sheets.

### Roof Evaluation Procedure

The evaluation of a building's roof system is made on a section by section basis. Each roof section represents an area uniform in construction and subjected to the same conditions. Each section is unique and should be treated as a unit that can be replaced without affecting adjacent roof areas.

For evaluating a roof section, its overall condition and rate of deterioration must be defined to provide a means of estimating its expected service life.

#### *Overall Condition*

The RCI of a roof section describes the overall condition of the section and, as discussed above, combines the condition indexes of the flashing, membrane, and insulation to give the user an indication of the level of repair needed. The RCI, alone, cannot be used to determine detailed MRR requirements for a roof section. However, the RCI does provide a means for comparing the overall needs of many roof sections and aids in developing short- and long-term MRR plans for the roof network.

Table 1  
MRR Recommendations

RCI	Corrective Action
86 - 100	Routine Maintenance
71 - 85	Minor Repairs Needed
56 - 70	Moderate Repairs Needed
41 - 55	Major Repairs Needed
26 - 40	Replacement Probable
11 - 25	Replacement Needed
1 - 10	Replacement Critical

<b>RCI CALCULATION SHEET</b>	<b>AGENCY/INST.:</b> FORT JONES		
<b>DATE:</b> JUN 11 1987	<b>BLDG NO:</b> 68	<b>SECTION ID:</b> 6	<b>AREA:</b> 16,800 SF

**ROOF SECTION WITH INSULATION:**

	VALUE	LOWEST	OTHER
MCI	35		35
FCI	67		67
ICI	23	23	
TOTAL		23	102
		X 0.70	X 0.15
		(A) 16.1	(B) 15.3
		(A+B)	
		RCI	31

**RATING:** REPLACEMENT PROBABLE

**ROOF SECTION WITHOUT INSULATION:**

	VALUE	LOWEST	OTHER
MCI			
FCI			
TOTAL			
		X 0.70	X 0.30
		(A)	(B)
		(A+B)	
		RCI	

**RATING:** \_\_\_\_\_

**MRR RECOMMENDATIONS**

86	-	100	ROUTINE MAINTENANCE
71	-	85	MINOR REPAIRS NEEDED
56	-	70	MODERATE REPAIRS NEEDED
41	-	55	MAJOR REPAIRS NEEDED
26	-	40	REPLACEMENT PROBABLE
11	-	25	REPLACEMENT NEEDED
0	-	10	REPLACEMENT CRITICAL

Figure 23. Completed RCI Calculation Sheet.

### *Rate of Deterioration*

The roof on a building begins deteriorating shortly after it is applied and continues deteriorating until it is replaced. The rate of deterioration is governed by a complex relationship between the physical characteristics of the roofing material, the natural environment, and the level of maintenance and repair being performed. It is also influenced by the design of the building, the use or misuse of the roof surface, and unusual weather phenomena such as windstorms or hailstorms.

Although poorly designed and constructed roofs have been known to fail in less than 2 years, and other roofs have lasted for 30 years or more, the design life of a built-up roof is generally considered by the roofing industry to be 20 years. For the ROOFER system, a 20-year life has been established as "normal." This assumes that after 20 years the RCI will be in the "Replacement Probable" range (26-40). A "normal" deterioration curve, with the RCI set equal to 33 (center of "Replacement Probable" band) and the age equal to 20, is shown in Figure 24. Data taken at three Army installations on a variety of built-up roof systems of different ages confirm the shape of this curve.

### *Determination of Deterioration Curve, Expected Life (EL) and Remaining Service Life (RSL)*

The deterioration rate and expected life for roof sections may vary greatly from that of a theoretically defined "normal" 20-year roof, depending on the previously mentioned factors. A series of curves were developed which represent roof section deteriorating at rates different from the "normal" 20-year roof (Figure 24). The curves falling below the "normal" curve represent roof sections deteriorating at a faster rate and predicted to fail before 20 years. The curves above the "normal" curve are performing better than a 20-year roof.

The predicted deterioration curve for a roof section having an RCI at a given age can be determined using this family of curves. As an example, the deterioration curve for a roof section with RCI equal to 75 at year 15 is shown by the dashed curve (example A). The actual RCI for this roof section is higher than the expected RCI of 63 for a roof section deteriorating at the "normal" rate.

The Expected Life (EL) of a roof section is defined as the time from construction to the time at which the roof is expected to reach an RCI of 33, if no major repair work is performed. Interpolating from the predicted deterioration curve, the EL of the roof section is determined. For example A, EL = 23 years. In this case, the deterioration rate beyond the inspection year is assumed to be the same as the "normal" rate.

The remaining service life (RSL) is the time remaining until the end of service life is reached (RCI = 33) and is determined by the following equation:

$$RSL = EL - \text{Age} \quad [\text{Eq 7}]$$

From Equation 7, the RSL = 8 years (23-15).

The deterioration curve for a roof section with an RCI equal to 31 at year 9 (example B) is also shown in Figure 24. The actual RCI is lower than the expected RCI of 86 for a roof section deteriorating at the "normal" rate. Interpolating from the deterioration curve, the EL of the roof section is determined to be 8.5 years. In this case, where the EL has already been reached (RCI<33), the EL is assumed to be equal to the age of the roof (EL = 9 years). From Equation 7, the RSL for the roof section of example B equals 0 years (9 - 9).

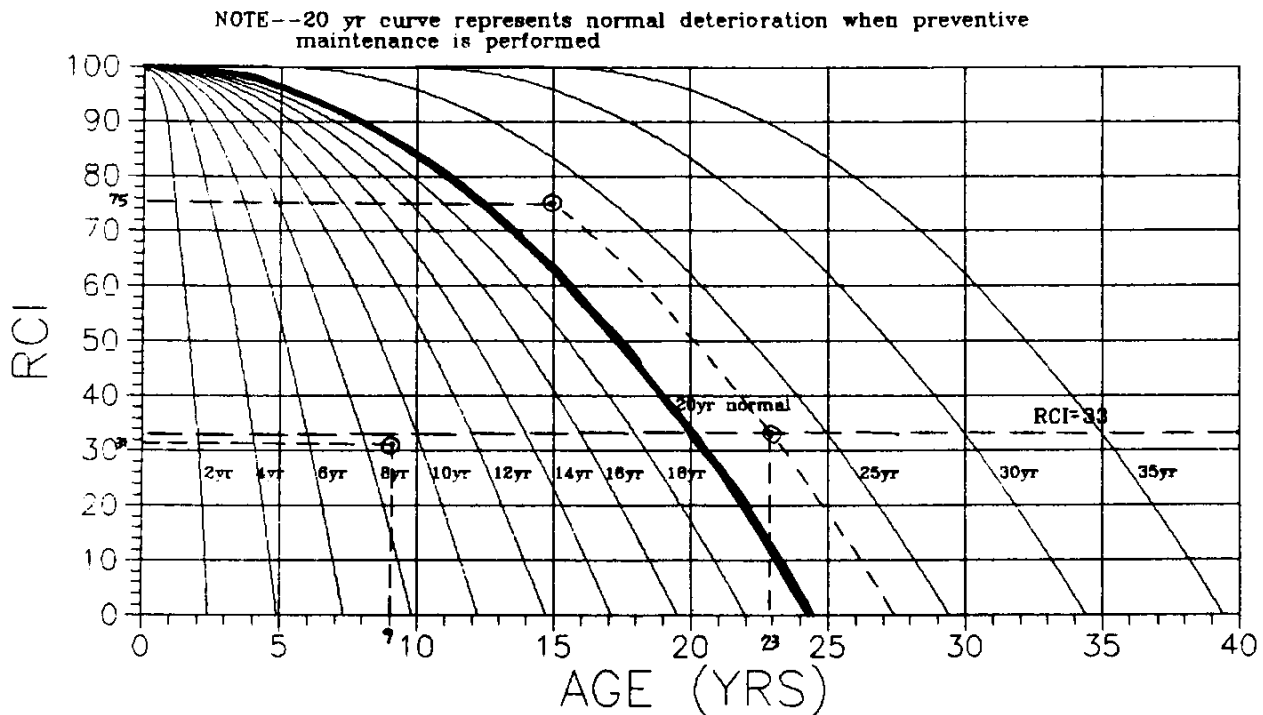


Figure 24. Deterioration curves for built-up roofs.

### Maintenance, Repair, and Replacement Alternatives

Building maintenance managers do not have defined or published minimum performance standards for roof assemblies. Corrective and/or preventive maintenance criteria varies from installation to installation. This section presents MRR alternatives based on the evaluation technique presented in this report.

#### *Routine Preventive Maintenance*

Every roofing assembly, like every other physical object, deteriorates with time. As the roof ages, it exhibits various levels of deterioration until it reaches the stage described earlier in the report as "Replacement Probable." Further deterioration reduces the index to "Replacement Needed" or "Critical." The "normal" deterioration rate and 20-year service life, as previously defined, cannot be achieved without routine preventive maintenance.

A preventive maintenance program which includes regular inspections and maintenance and repair of localized problems will ensure an acceptable deterioration rate. These repairs can generally be made "on the spot" by the maintenance team. Removing debris, controlling vegetation growth, and cleaning blocked roof drains are relatively easy maintenance tasks. It is also possible to make simple repairs to flashings (such as open seams) and membranes (such as recoating bare areas and repairing punctures). Without this type of routine maintenance and repair, the roof system will deteriorate at a more rapid rate and never achieve its potential life.



### *Major Repair*

Major repair includes the permanent repair of medium and high severity distresses and removal of areas of wet insulation (as identified by the ROOFER inspection procedures). These repairs should be accomplished on the next routine MRR cycle. However, the high severity distresses require immediate attention and should receive temporary repairs before the condition can spread or damage the system beyond repair. These corrective actions will improve the roof condition index ( $RCI_{\text{improved}}$ ) and increase the roof's life expectancy. Major repair could include replacement of substantial areas of defective membrane, flashings, and wet insulation as well as procedures to correct poor flashing details at roof projections and equipment supports.

### *Roof Replacement*

At times, it may be more economical to replace the roof than repair it. Usually this means replacing the entire roof system including the insulation. An engineer qualified to analyze roofing is needed at this point to fully evaluate the roof system. Depending on the inspection results, it may be possible to salvage the roof insulation if it is not wet. It may also be possible to do partial replacements of poor roof areas (perhaps damaged by workmen or hail) thereby upgrading the roof section to an acceptable RCI.

### **Selection of Optimal MRR Alternatives**

Selecting between "major repair" and "replacement" requires a cost analysis to determine which alternative is more economical. To do the analysis, the additional service life (ASL) of the roof section as a result of performing major repairs must be determined.

### *Determination of ASL*

Performing "major repairs" on a roof section improves the roof condition and increases the RCI. After repairs are completed, the roof section will be assumed to follow the "normal" deterioration rate. The Remaining Service Life assuming major repairs have been completed ( $RSL'$ ) can be determined from Figure 25 if the improved condition of the roof is known ( $RCI_{\text{improved}}$ ).  $RCI_{\text{improved}}$  can be determined by recalculating the RCI with all medium and high severity distress values eliminated and assuming the ICI to be equal to 100. The ASL is the additional years of service which can be realized by a roof section, if the major repairs are performed and the RCI is improved. The ASL is calculated from the following equation:

$$ASL = RSL' - RSL \quad [Eq\ 8]$$

Using the two examples from page 45 and assuming that major repairs would improve the RCIs to 87, the ASLs are calculated as follows:

#### **Example A.**

$$RCI = 75 \quad \text{Age} = 15 \quad EL = 23 \quad RSL = 8 \quad RCI_{\text{improved}} = 87$$

$$RSL' = 11 \text{ (fig 25)}$$

$$\begin{aligned} ASL &= 11 - 8 \\ &= 3 \text{ yrs} \end{aligned}$$

Example B.

$$RCI = 31 \quad \text{Age} = 9 \quad EL = 9 \quad RSL = 0 \quad RCI_{\text{improved}} = 87$$

$$RSL' = 11 \text{ (fig 25)}$$

$$\begin{aligned} ASL &= 11 - 0 \\ &= 11 \text{ yrs} \end{aligned}$$

Figure 26 shows the relationship between age, EL, RSL, RSL', and ASL for Example A.

While the RCI can be improved by making the necessary repairs, a cost analysis should be made to determine if the repairs are cost effective.

*Cost Analysis*

To determine the optimal MRR alternative, the cost to repair per year of ASL is compared to the cost per year of service life to replace the roof.

The cost of the major repair alternative includes the cost of correcting all distresses at the medium and high severity levels. Low severity distresses are not corrected. If wet insulation is detected, the cost also includes removing and replacing wet insulation and the overlying membrane and flashing systems. The cost per year of additional service life is then determined by dividing the total cost of the repairs by the ASL.

$$\text{\$ repair/yr} = \frac{\text{total repair cost}}{ASL} \quad [\text{Eq 9}]$$

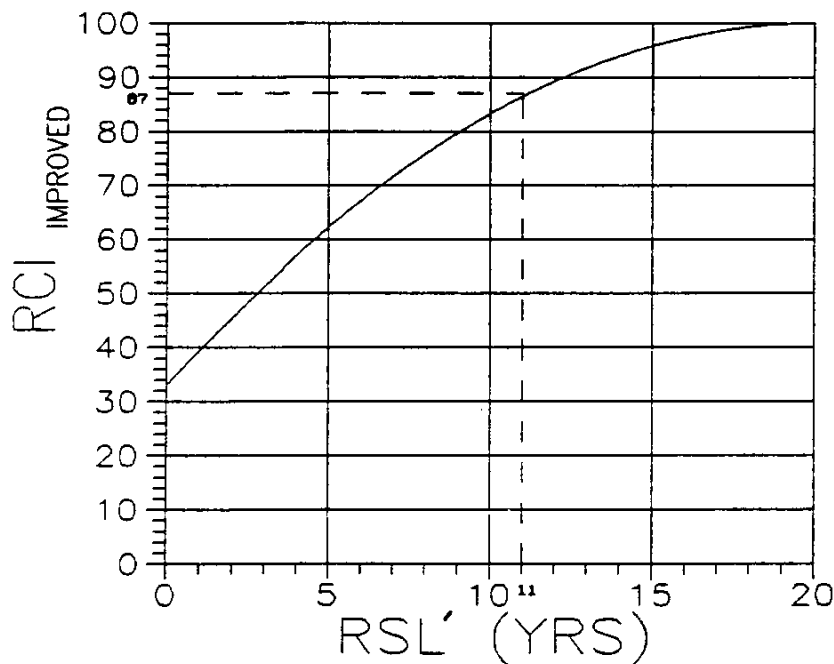


Figure 25.  $RCI_{\text{improved}}$  vs remaining service life.

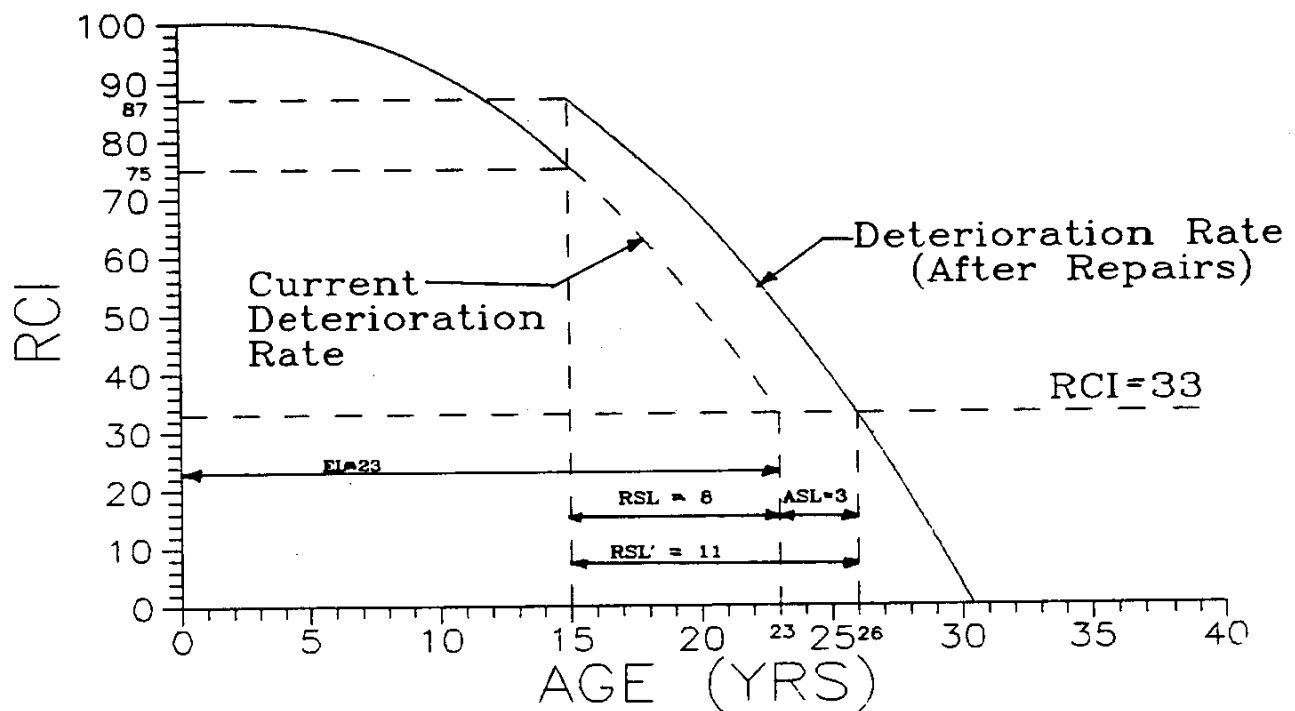


Figure 26. Relationship between age, EL, RSL, RSL', and ASL.

Figure 27 shows a completed worksheet for determining the economic evaluation of a built-up roofing system. NOTE: The unit costs shown in the worksheet are for the Washington D.C. area using 1988 as a base year. These unit costs can be used with regional cost adjustment factors to develop a general cost comparison, or local costs can be inserted to provide a more detailed cost estimate.

Replacement costs generally include the costs of the removal and disposal of the old roof system and wet insulation, the costs of new membrane and flashings, and any additional cost such as new drains, area dividers, expansion joints, and tapered insulation systems or fills to provide drainage. The total cost of replacement is then divided by 20 years (assumed service life of a new roof) to obtain the cost per year for replacement.

$$\text{\$ replace/yr} = \frac{\text{total replacement cost}}{\text{service life (20 yrs)}} \quad [\text{Eq 10}]$$

The ratio of cost to repair per year to cost to replace per year is determined by:

$$\text{Cost Ratio} = \frac{\text{\$ repair/yr}}{\text{\$ replace/yr}} \quad [\text{Eq 11}]$$

This cost analysis is a simplified approach and does not take into account the cost of money including inflation and discount rates.

WORKSHEET FOR DETERMINING ECONOMIC EVALUATION OF A BUR ROOFING SYSTEM							
Agcy/Ins: FT. JONES		BLDG/SEC: 68		G AREA: 16800 SF		AGE: 9	
FLASHING				MEMBRANE			
DIS-SL-DF	UNIT COST	QTY	TOTAL COST	DIS-SL-DF	UNIT COST	QTY	TOTAL COST
BF-M-1	5.31			BL-M-1	2.31	6	\$ 14
BF-M-2	5.16	31	\$ 160	BL-H-1	26.99		
BF-M-3	6.28			RG-M-1	2.33		
BF-M-4	20.52			RG-H-1	22.35		
BF-H-1	26.03			RG-H-2	26.99		
BF-H-2	11.20			SP-H-1	18.50	123	\$ 2276
BF-H-3	33.16			HL-H-1	27.07	1	\$ 27
MC-M-1	17.35			SR-M-1	2.33	520	\$ 1212
MC-M-2	19.60			SR-M-2	2.62		
MC-M-3	8.74			SR-M-3	1.30		
MC-M-4	4.26			SR-M-4	3.81		
MC-M-5	7.29			SR-H-1	6.63		
MC-H-1	10.89			SR-H-2	4.75		
MC-H-2	10.80	10	\$ 108	SR-H-3	4.52		
MC-H-3	6.19			SR-H-4	29.79		
EM-M-2	7.07			SL-H-1	20.70		
EM-M-3	7.81			PA-M-1	14.42	34	\$ 490
EM-M-4	7.43			PA-H-1	14.42		
EM-H-1	7.20			DV-M-1	6.02		
EM-H-2	9.45			DV-M-2	25.57		
EM-H-3	16.15			DV-M-3	6.02	30	\$ 181
EM-H-4	8.51			DV-H-1	39.91		
EM-H-5	25.13			EQ-M-1	337.74	3	\$ 1013
FP-M-1	5.33			EQ-M-2	181.08		
FP-M-2	6.43			EQ-H-1	105.90		
FP-M-3	38.32			EQ-H-2	181.08		
FP-M-4	21.43			INSULATION:			
FP-H-1	18.57			IN-H-1	8.00	2876	\$ 23008
FP-H-2	56.28	1	\$ 56	REPAIR SETUP CHARGE = \$ 544			
FP-H-3	93.95			TOTAL REPAIR COSTS = \$ 29226			
FP-H-4	24.67	1	\$ 25	ADDITIONAL SERV. LIFE = 11 YRS			
PP-H-1	21.43			TOTAL REPAIR COSTS/ = \$ 2657 \$/YR			
PP-H-2	46.52			ADDITIONAL SERV. LIFE			
PP-H-3	23.74			REPLACEMENT COST			
PP-H-4	61.58	1	\$ 62	@ 5.25 SF = \$ 88200			
DR-M-1	23.45			REPLACEMENT COST/ = \$ 4410 \$/YR			
DR-M-2	44.90			20 YEARS			
DR-M-3	21.43						
DR-H-1	29.13						
DR-H-2	62.65						
DR-H-3	50.23	1	\$ 50				
DR-H-4	111.44						
COST ANALYSIS				Generated: JUN/12/1987			
RATIO = $\frac{\text{REPAIR COST/YEAR}}{\text{REPLACE COST/YEAR}} = 0.60$				ADJ. RATIO			
ADJUSTED RATIO = RATIO + (0.01 x AGE) = 0.69				RECOMMENDED ACTION			
				0 - 0.8 REPAIR			
				0.8 - 1.2 MARGINAL			
				> 1.2 REPLACE			

Figure 27. Economic evaluation of a BUR system.

It is generally accepted that when the cost ratio exceeds 1.0, for roofs at an early age, then replacement is justified. However, as a roof ages, it eventually reaches a state where it will wear out because of physical changes to the materials. To compensate for this, an aging factor is used to adjust the cost ratio.

$$\text{Adjusted Cost Ratio} = \text{Cost Ratio} + (0.01 \times \text{Age}) \quad [\text{Eq 12}]$$

Using example B (building 68 section G) and the economic evaluation in Figure 27:

$$\begin{aligned} \text{Cost Ratio} &= \frac{\$2657}{\$4410} \\ &= 0.60 \end{aligned}$$

$$\begin{aligned} \text{Adjusted Cost Ratio} &= 0.60 + (0.01 \times 9) \\ &= 0.69 \end{aligned}$$

If the adjusted cost ratio is less than 0.8, it is best to repair. If the ratio is greater than 1.2, replacement is the optimal alternative. When the ratio falls within the "optional" range (0.8 and 1.2), the roof engineer has the option to replace or repair. It is in this range that engineering judgement and budget considerations are needed to make the MRR selection. Funds may not always be available for reroofing all roofs with a ratio indicating replacement. The "optional" range allows the engineer the flexibility needed to make decisions.

In the above example, the RCI was low (31) because of a major split in the membrane and wet insulation covering 17 percent of the roof area. The cost for repairing the split and replacing the insulation when compared to the cost of replacement indicates that it is still a better economic choice to repair the roof and extend its life for possibly 11 years at a cost of \$2657 a year than to replace the roof and get an expected life of 20 years at a cost of over \$4400 a year.

### *Corrective Action Requirements*

Once an analysis has been performed to determine whether major repair will be performed on a roof section or whether it will be scheduled for replacement, the work must be programmed. A Corrective Action Requirement sheet (CAR) should be generated to initiate the needed work. The sheet should include general information about the building and roof section and details of the work required. The CAR should be submitted with the completed Roof Inspection Worksheet and a work order form for processing.

Figure 28 shows a completed CAR sheet for the repairs to be accomplished on section G, building 68. The decision to repair is based on the cost analysis shown in Figure 27. The CAR sheet lists all the repairs required to bring the roof to an acceptable condition, thereby improving the RCI and adding life to the roof.

Figure 29 shows a completed CAR sheet for replacement of the roof of section G, building 68. If the cost analysis had indicated that it was more cost effective to replace the roofing system than accomplish the necessary repairs, replacement would be programmed. In completing a CAR sheet for replacement, the initiator should review the comments section of the roof inspection worksheet to ensure that all comments referring to the problems that need to be corrected during redesign are considered.

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# **CORRECTIVE ACTION REQUIREMENT SHEET MAJOR REPAIR**

(NOTE: ATTACH A COPY OF THIS FORM, ALONG WITH A COPY OF THE  
ROOF INSPECTION WORKSHEET TO DA FORM 4283)

AGENCY/INST.: FT. JONES	FACILITY NO: 00068
BLDG NO./SEC: 68 G	BLDG NAME: TROOP TRAINING
BLDG USE: CLASSROOM TRAINING	INSPECTION DATE: MAY/1987
MEMBRANE: BUR: Asphalt	AREA (SF): 16800
SURFACING: AGG.: Crushed Stone	AGE (YRS): 9
VAPOR RET: LAMINATED FELTS	DECK TYPE: CONCRETE STD Cast-In-Pl
INSULATION: PERLITE	EST. REPAIR COST: \$ 29226.00
POLYURETHANE	

CORRECTIVE ACTION RECOMMENDED: Maintenance, Repair and/or  
Partial Replacement

JUSTIFICATION: An economic analysis of the roof condition, including age, indicates that it is more cost effective to accomplish the necessary maintenance, repairs and/or partial replacement of the roofing components rather than replace the roofing system. Therefore, accomplish the following actions for the above roof section. (Note: paragraphs refer to TM-617, "Inspection, Maintenance, and Repair of Roofing Systems" Draft) [Note: numbers refer to identification numbers of distresses corresponding with the Roof Inspection Worksheet]

1. BF-M-2 Prime exposed and deteriorated base flashing and coat  
31 LF with heavy bodied asphalt coating. (para 3-4g(3)(a)2)  
[4]
2. DR-H-3 Remove foreign material clogging roof drains.  
1 [10]
3. FP-H-2 Remove damaged flashing sleeves or curbs and replace.  
1 (para 3-4g(7)(c)) [8]
4. FP-H-4 Prime surface and three course unsealed flashed  
1 penetrations. (para 3-4g(8)) [9]
5. MC-H-2 Replace metal cap flashing with new corrosion  
10 LF resistant material. (para 3-4g(6)(c)) [3]
6. PP-H-4 Fill distressed pitch pans with sealant and crown to  
1 assure moisture runoff. (para 3-4g(8)) [7]
7. BL-M-1 Restore surfacing material on blisters which have  
6 SF exposed felts. (para 3-4g(1)(a)4) [17]
8. DV-M-3 Clean surface of all dirt and vegetation.  
30 SF (para 3-4g(4)(a)5) [22]
9. EQ-M-1 Replace improper equipment supports with device  
3 SF allowing for movement of equipment. (para 3-4g(10))  
[20]
10. HL-H-1 Repair holes and restore surfacing.  
1 SF (para 3-4g(2)(e)) [19]
11. PA-M-1 Replace patches having inferior repair material with  
34 SF same or better quality than existing membrane.  
Restore surfacing material. (para 3-4g(2)(b)3) [12,13]
12. SP-H-1 Repair splits and restore surfacing material.  
123 SF (para 3-4g(2)(b)) [14]
13. SR-M-1 Reinstall aggregate on exposed membrane surfaces.  
520 SF (para 3-4g(1)(a)) [16,23]
14. IN-H-1 Remove wet roof insulation. Inspect the deck, and  
2876 SF repair, if necessary. Replace the roofing system,  
including adjacent flashings. (para 3-5b)

Figure 28. Corrective Actions Requirement Sheet for major repair.

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**CORRECTIVE ACTION REQUIREMENT SHEET  
ROOF REPLACEMENT**

(NOTE: ATTACH A COPY OF THIS FORM, ALONG WITH A COPY OF THE  
ROOF INSPECTION WORKSHEET TO DA FORM 4283)

AGENCY/INST.: FT. JONES	FACILITY NO: 00068
BLDG NO./SEC: 68 G	BLDG NAME: TROOP TRAINING
BLDG USE: CLASSROOM TRAINING	INSPECTION DATE: MAY/1987
MEMBRANE: BUR: Asphalt	AREA (SF): 16800
SURFACING: AGG.: Crushed Stone	AGE (YRS): 9
VAPOR RET: LAMINATED FELTS	DECK TYPE: CONCRETE STD Cast-In-Pl
INSULATION: PERLITE	EST. REPLACE COST: \$ 88200.00
POLYURETHANE	

**CORRECTIVE ACTION RECOMMENDED:** Total replacement of roof in 1987

**JUSTIFICATION:** An economic analysis of the roof condition, including age, indicates that it is more cost effective to totally replace the roofing system, rather than perform the necessary maintenance, repair, and/or partial replacement of the roofing system.

**DESIGN CONSIDERATIONS:** The following considerations should be addressed during the design and construction phases of the replacement system:

- a. Type replacement systems could include
  - 1) bituminous built-up membrane
  - 2) single-ply membrane, such as EPDM, PVC etc.. IF a ballasted system is selected, determine if the structural components can sustain the added weight (approx. 10 lbs/SF).
- b. Ensure that the roof has positive drainage slope of at least 1/4 inch per foot. Correct all areas that now contain ponded water.
- c. Remove all unnecessary roof mounted equipment.
- d. Inspect and repair or replace, as necessary, all remaining roof mounted equipment.
- e. Ensure that all roof mounted equipment and penetrations are properly installed on the roof.
- f. Until the replacement roof is installed, accomplish temporary repairs to ensure that the roof remains leak free.

Figure 29. Corrective Actions Requirement Sheet for replacement.

## 6 SUMMARY AND RECOMMENDATION

### Summary

This report has presented ROOFER, an engineered management system for built-up roofs. The system includes procedures for collecting and managing inventory information, visual inspection and condition evaluation of the membrane and flashing, roof moisture detection and condition evaluation of the insulation, overall roof condition rating, and determination of MRR needs.

The overall roof condition rating procedure is based on the Roof Condition Index. The RCI is composed of three separate condition indexes for the membrane, flashing, and insulation (MCI, FCI, and ICI). These indexes have been field-validated and provide a means of establishing MRR requirements and justification of roof projects. This report has presented ROOFER as a manual system, but as part of this work unit, USACERL has automated the system for a microcomputer application. The automated version improves data storage and retrieval, eliminates calculations, and provides custom designed reports for management use.

### *Methods of Developing and Collecting Data*

The development and collection of data for implementing and maintaining ROOFER at the installation can be accomplished by using one or a combination of the following methods:

- In-house resources, using permanent or a combination of permanent and temporary personnel, supported by USAEHSC.
- Local A/E firm, supported by USAEHSC.
- Indefinite Delivery Type Contract (IDTC), managed by USAEHSC.

### *Methods of Accomplishing Nondestructive Roof Moisture Surveys*

The nondestructive roof moisture surveys outlined in Chapter 4 can be accomplished through one of the following methods:

- Local firms specializing in conducting rooftop surveys using IR scans or nuclear or capacitance moisture meters.
- Aerial IR roof scans accomplished by:
  - direct contract with a firm that specializes in aerial scans
  - IDTC contract managed by USAEHSC
  - USAEHSC directly.

### *Project Management for Implementation of Roofer*

USAEHSC is responsible for providing assistance for implementing and maintaining the ROOFER program at the installation and MACOM level.



## **Recommendation**

It is recommended that Army installations implement ROOFER. The system can be maintained by in-house personnel or contracted to a qualified firm. Contract specifications for implementing ROOFER are available from the Department of the Army, U.S. Army Engineering and Housing Support Center (ATTN: CEHSC-FB-S), Fort Belvoir, VA 22060-5580.

## **Conversion Factors**

1 sq ft	=	0.093 m <sup>2</sup>
1 in.	=	2.54 cm
1 ft	=	0.305 m

## CITED REFERENCES

- Shahin, M. Y., D. M. Bailey, and D. E. Brotherson, *Membrane and Flashing Condition Indexes for Built-Up Roofs, Volume II: Inspection and Distress Manual*, Technical Report M-87/13 (U. S. Army Construction Engineering Research Laboratory [USACERL], September 1987).
- Tobiasson, W., and Korhonen, C., *Roof Moisture Surveys: Yesterday, Today and Tomorrow*, CRREL Miscellaneous Paper 2040 (U.S. Army Cold Regions Research and Engineering Laboratory [CRREL], September 1985).
- Tobiasson, W., *Aerial Roof Moisture Surveys*, CRREL Miscellaneous Paper 2022 (August 1985);
- Tobiasson, W., *A Method for Conducting Airborn Infrared Roof Moisture Surveys*, CRREL Miscellaneous Paper 2436 (CRREL, April 1988).
- Technical Manual (TM) 5-617, *Facilities Engineering Maintenance and Repair of Roofs* (Department of the Army, January 1974).

## UNCITED REFERENCES

- Air Force Manual (AFM) 91-36, *Built-Up Roof Management Program* (U. S. Air Force, 3 September 1980).
- Griffin, C. W. *Manual of Built-Up Roof Systems*, 2nd Edition (McGraw Hill Book Company, 1982).
- Knehans, A., S. Bunch, and J. Mose, *Roofing Systems Analysis*, Brochure (U.S. Army Facilities Engineering Support Agency, December 1985).
- Shahin, M. Y., M. I. Darter, and S. D. Kohn, *Development of Pavement Maintenance and Management System, Volume I: Airfield Pavement Condition Rating*, Technical Report No. AFCEC-TR-76-27 (U.S. Air Force Civil Engineering Center, November 1976), pp 32, 37.
- Shahin, M. Y. and S. D. Kohn, *Pavement Maintenance Management for Roads and Parking Lots*, Technical Report M-294 (USACERL, October 1981).

# APPENDIX A:

## BLANK WORKSHEETS\*

<b>BUILDING IDENTIFICATION</b>		<b>AGENCY/INST. NO.:</b>	
<b>DATE:</b> _/ _/ _		<b>AGENCY/INST.:</b>	
<b>BUILDING NAME:</b>			
<b>BUILDING NUMBER:</b>		<b>DESIGN CATEGORY CODE</b>           *	
<b>TYPE CONST.</b>		<b>FACILITY NUMBER</b>	
<b>LOCATION:</b>			
<b>USE:</b>		<b>YEAR BUILT:</b> _____	
<b>ROOF SECTIONS:</b>			
A _____ SF	F _____ SF	K _____ SF	
B _____ SF	G _____ SF	L _____ SF	
C _____ SF	H _____ SF	M _____ SF	
D _____ SF	I _____ SF	N _____ SF	
E _____ SF	J _____ SF	O _____ SF	
<b>REMARKS:</b>			
<b>BUILDING ROOF PLAN</b>		<b>SCALE:</b>	

\*These forms have been slightly reduced.

<b>ROOF SECTION IDENTIFICATION</b>			<b>AGENCY/INST.:</b>	
<b>DATE:</b> ____/____/____		<b>BLDG NO:</b> _____	<b>SECTION ID:</b> _____	<b>AREA:</b> _____ <b>SF</b>
<b>OCCUPANCY:</b> _____		<b>YEAR ORIG CONST:</b> _____		<b>YEAR LAST REPLACED:</b> _____
<b>10 GENERAL</b>				
<b>11 PERIMETER:</b>			<b>12 ACCESS:</b>	
PARAPET _____ LF ROOF EDGE _____ LF EXP. JOINT _____ LF			AREA DIVIDER _____ LF ADJ. WALL _____ LF OTHER _____ LF	
<b>20 STRUCTURAL FRAME</b>				
<b>21 TYPE:</b> _____				
<b>30 ROOF DECK</b>				
<b>31 TYPE:</b> _____				
<b>32 DESIGN LOAD:</b>		<b>33 SLOPE:</b>		<b>34 DRAINAGE:</b>
LIVE _____ PSF DEAD _____ PSF		_____ IN 12		
<b>40 VAPOR RETARDER</b>				
<b>41 TYPE:</b> _____				
<b>50 INSULATION</b>				
<b>51 TYPE:</b> _____				
<b>52 PHYSICAL PROPERTIES:</b>			<b>53 R-VALUE:</b>	
THICKNESS (in.) _____ NO. OF LAYERS _____ TAPERED _____			<b>54 ATTACHMENT:</b> _____	
<b>60 MEMBRANE</b>				
<b>61 PRODUCT:</b>			PROTECTED MEMBRANE ____ (Y/N)	
MANUFACTURER _____ SPECIFICATION NO. _____			DESCRIPTION _____ WARRANTY _____ (Y/N) EXP. DATE _____	
<b>62 TYPE:</b> _____		<b>63 ATTACHMENT:</b> _____		<b>64 REINFORCEMENT:</b> _____
<b>65 SURFACING:</b> _____		<b>66 WALKWAYS:</b> _____		
<b>70 FLASHING</b>				
<b>71 BASE FLASHING:</b> _____		<b>72 FLASHING ADHESIVE:</b> _____		<b>73 COUNTERFLASHING:</b> _____
<b>74 FLASHING TYPES:</b> _____				
<b>80 REMARKS:</b>				

<b>ROOF SECTION IDENTIFICATION WORKSHEET</b>			<b>AGENCY/INST.:</b>	
<b>DATE:</b> ____/____/____		<b>BLDG NO:</b> _____	<b>SECTION ID:</b> _____	<b>AREA:</b> _____ <b>SF</b>
<b>OCCUPANCY:</b> _____		<b>YEAR ORIG CONST:</b> _____		<b>YEAR LAST REPLACED:</b> _____
<b>10 GENERAL</b>				
<b>11 PERIMETER:</b>				
PARAPET _____ LF		EXP. JOINT _____ LF		ADJ. WALL _____ LF
ROOF EDGE _____ LF		AREA DIVIDER _____ LF		OTHER _____ LF
<b>12 ACCESS (check one):</b>				
INTERNAL LADDER <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary		EXTERNAL LADDER <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary		<input type="checkbox"/> PENTHOUSE <input type="checkbox"/> ACCESSED FROM ADJACENT ROOF SECT (Sec. ID ____ )
<b>20 STRUCTURAL FRAME</b>				
<b>21 TYPE (check one):</b>				
<b>STEEL</b> <input type="checkbox"/> Beams, Girders, Cols. <input type="checkbox"/> Long Sp Deck, Beams <input type="checkbox"/> Trusses <input type="checkbox"/> Bar Joists With Beams and Cols. <input type="checkbox"/> Bar Joists With Bearing Walls <input type="checkbox"/> Bar Joists With Combination		<b>CONCRETE</b> <input type="checkbox"/> Beams <input type="checkbox"/> Flat Slab  <b>WOOD</b> <input type="checkbox"/> Laminated Beams <input type="checkbox"/> Trusses <input type="checkbox"/> Joists <input type="checkbox"/> Panels		<b>SPECIAL</b> <input type="checkbox"/> Dome <input type="checkbox"/> Space Frame  <input type="checkbox"/> UNKNOWN
<b>30 ROOF DECK</b>				
<b>31 TYPE (check one):</b>				
<b>NONCOMBUSTIBLE</b>  <input type="checkbox"/> STEEL  <b>CONCRETE, STD.</b> <input type="checkbox"/> Precast <input type="checkbox"/> Cast-In-Place  <b>GYPSUM</b> <input type="checkbox"/> Fiberboard Form <input type="checkbox"/> Fiberglass Form <input type="checkbox"/> Gypsum Form <input type="checkbox"/> Precast			 <b>CONCRETE, L.W.</b> <input type="checkbox"/> Precast <input type="checkbox"/> Cast-In-Place <input type="checkbox"/> Vermiculite <input type="checkbox"/> Cellular <input type="checkbox"/> Perlite  <b>CEMENT FIBER</b> <input type="checkbox"/> Bulb-Tees <input type="checkbox"/> Clipped	
			<b>COMBUSTIBLE</b> <input type="checkbox"/> WOOD BOARDS <input type="checkbox"/> PLYWOOD <input type="checkbox"/> WOOD FIBER	
<b>32 DESIGN LOAD:</b>				
LIVE _____ PSF		_____ UNKNOWN		
DEAD _____ PSF				
<b>33 SLOPE:</b> _____ <b>IN 12</b>				
<b>34 DRAINAGE (check all):</b>				
<input type="checkbox"/> INTERIOR DRAINS <input type="checkbox"/> GUTTERS & DOWNSPOUTS <input type="checkbox"/> SCUPPERS		<input type="checkbox"/> ADJACENT ROOF SECTION <input type="checkbox"/> SCUPPERS W/LEADERS AND DOWNSPOUTS <input type="checkbox"/> OVERFLOW SCUPPERS <input type="checkbox"/> ROOF EDGE		
<b>40 VAPOR RETARDER</b>				
<b>41 TYPE (check one):</b>				
<input type="checkbox"/> NONE <input type="checkbox"/> ALUMINUM FOIL <input type="checkbox"/> POLYETHYLENE		<input type="checkbox"/> COATED ROLL ROOFING <input type="checkbox"/> LAMINATED ASPH/KRAFT <input type="checkbox"/> LAMINATED FELTS <input type="checkbox"/> PVC <input type="checkbox"/> VINYL <input type="checkbox"/> UNKNOWN		

**50 INSULATION****51 TYPE (check all):**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> NONE               | <input type="checkbox"/> EXTRUDED POLYSTY.   | <b>INSULATING FILLS</b><br><input type="checkbox"/> Vermiculite<br><input type="checkbox"/> Perlite<br><input type="checkbox"/> Cellular<br><input type="checkbox"/> Gypsum<br><input type="checkbox"/> Lwt. Concrete<br><input type="checkbox"/> Fill Type Unknown<br><br><input type="checkbox"/> UNKNOWN |
| <input type="checkbox"/> WOOD FIBERBOARD    | <input type="checkbox"/> FOAMGLASS           |   |
| <input type="checkbox"/> GLASS FIBER        | <input type="checkbox"/> PHENOLIC            |   |
| <input type="checkbox"/> PERLITE            | <input type="checkbox"/> POLYISOCYANURATE    |   |
| <input type="checkbox"/> POLYURETHANE/BOARD | <input type="checkbox"/> CORK                |   |
| <input type="checkbox"/> EXPANDED POLYSTY.  | <input type="checkbox"/> FOAMED IN PLACE/PUF |   |
|   |  |   |

**52 PHYSICAL PROPERTIES:**☐ N/A (No Insul.)**BOARD STOCK**

TOTAL THICKNESS \_\_\_\_\_ INCHES  
NO. OF LAYERS \_\_\_\_\_  
TAPERED \_\_\_\_\_ (Y/N)

**FOAMED IN PLACE AND INS. FILLS**

TOTAL THICKNESS \_\_\_\_\_ INCHES  
TAPERED \_\_\_\_\_ (Y/N)

**53 R-VALUE (total):** \_\_\_\_\_☐ UNKNOWN☐ N/A (No Insul.)**54 ATTACHMENT (board stock only)(check all):**

- |                                     |  |                                  |
|-------------------------------------|--|----------------------------------|
| <input type="checkbox"/> MECHANICAL | <input type="checkbox"/> ADHESIVE-HOT  | <input type="checkbox"/> UNKNOWN |
| <input type="checkbox"/> LOOSE LAID | <input type="checkbox"/> ADHESIVE-COLD |                                  |

**60 MEMBRANE****61 PRODUCT:**☐ UNKNOWNPROTECTED MEMBRANE ☐ (Y/N)

MANUFACTURER \_\_\_\_\_

DESCRIPTION \_\_\_\_\_

SPECIFICATION NO. \_\_\_\_\_

WARRANTY \_\_\_\_\_(Y/N)

EXP DATE \_\_\_\_\_

**62 TYPE (check one):**

- |  |   |  |
|--|---|--|
| <b>BIT. BUILT-UP</b><br><input type="checkbox"/> Asphalt<br><input type="checkbox"/> Coal Tar Pitch<br><input type="checkbox"/> Cold Process\ Emulsion<br><input type="checkbox"/> Cold Process\ Cutback<br><input type="checkbox"/> Bit. Type Unknown<br><br><b>MODIFIED BITUMEN</b><br><input type="checkbox"/> SBS<br><input type="checkbox"/> APP<br><input type="checkbox"/> Modifier Unknown | <b>ROLL ROOFING</b><br><input type="checkbox"/> Org./Min. Surface<br><input type="checkbox"/> Glass/Min. Surface<br><input type="checkbox"/> Smooth   | <b>LIQUID APPLIED</b><br><input type="checkbox"/> Neoprene/Hypalon<br><input type="checkbox"/> Acrylic Elastomer<br><input type="checkbox"/> Butyl<br><input type="checkbox"/> Polysulfide<br><input type="checkbox"/> Urethane<br><input type="checkbox"/> Silicone<br><input type="checkbox"/> Type Unknown<br><br><b>PUF WITH COATING</b><br><input type="checkbox"/> Silicone<br><input type="checkbox"/> Urethane<br><input type="checkbox"/> Catal. Urethane<br><input type="checkbox"/> Acrylic<br><input type="checkbox"/> Coating Unknown |
|  | <b>SINGLE-PLY</b><br><input type="checkbox"/> EPDM<br><input type="checkbox"/> CPE<br><input type="checkbox"/> CSPE<br><input type="checkbox"/> PIB<br><input type="checkbox"/> PVC<br><input type="checkbox"/> Butyl<br><input type="checkbox"/> Neoprene<br><input type="checkbox"/> Nitrile<br><input type="checkbox"/> Type Unknown |  |
|  |   |  |
|  |   |  |
|  |   |  |
|  |   |  |
|  |   |  |
|  |   |  |
|  |   |  |
|  |   |  |

**63 ATTACHMENT (for Single-Ply only)(check one):**

- |  |   |
|--|---|
| <input type="checkbox"/> FULLY ADHERED   | <input type="checkbox"/> PLATE/DISK/PARTIALLY ADHERED   |
| <input type="checkbox"/> LOOSE/BALLASTED | <b>MECH. FASTENERS</b><br><input type="checkbox"/> Penetrating<br><input type="checkbox"/> NonPenetrating |

**64 REINFORCEMENT (check one):**

- |  |   |
|--|---|
| <b>BIT. BUILT-UP</b><br><input type="checkbox"/> Organic Felt<br><input type="checkbox"/> Glass Felt<br><input type="checkbox"/> Asbestos Felt<br><input type="checkbox"/> Felt Type Unknown | <b>MODIFIED BITUMEN &amp; SINGLE-PLY</b><br><input type="checkbox"/> Polyester, Woven<br><input type="checkbox"/> Polyester, Nonwoven<br><input type="checkbox"/> Glass<br><input type="checkbox"/> Asbestos<br><input type="checkbox"/> Fleece, Synthetic<br><input type="checkbox"/> Felt<br><input type="checkbox"/> Laminate Backer<br><input type="checkbox"/> Polyethylene<br><input type="checkbox"/> Reinforcement Unknown<br><input type="checkbox"/> No Reinforcement |
|--|---|

**65 SURFACING (check one):**

AGGREGATE  
☐ River Gravel  
☐ Crushed Stone  
☐ Slag  
☐ Pea Gravel  
☐ Volcanic Rock  
☐ Marble Chip  
☐ Limestone  
☐ Aluminum Granule  
☐ Mineral Granule  
☐ Agg. Unknown

SMOOTH  
☐ Cutback  
☐ Emulsion  
☐ Hot Asphalt  
☐ Bit. Type Unknown  
☐ REFLECTIVE  
☐ ELASTOMERIC  
☐ METAL SKIN

☐ MINERAL SURF. CAP  
☐ LATEX COATING  
 PAVERS  
☐ Concrete  
☐ Composite  
☐ OTHER  
☐ NONE

**66 WALKWAYS (check all):**

☐ ASPHALT PLANK  
☐ CONCRETE PAVERS

☐ WOOD DUCK BOARDS  
☐ MINERAL SURFACED FELTS

☐ RUBBER MAT  
☐ OTHER  
☐ NONE

**70 FLASHING****71 BASE FLASHING (check all):**

MINERAL SURFACED  
☐ Organic  
☐ Glass  
☐ Fabric Unknown  
☐ REINFORCED ASBESTOS  
☐ FIBERGLASS  
☐ COTTON  
☐ BURLAP

MODIFIED BITUMEN  
☐ Granule Surface  
☐ Foil Surface  
☐ Smooth Surface  
☐ VINYL  
☐ PVC  
☐ NEOPRENE  
☐ EPDM

☐ PVC COVERED METAL  
☐ METAL  
☐ CPE  
☐ CSPE  
☐ NONE  
☐ UNKNOWN

**72 FLASHING ADHESIVE (check one):**

☐ HOT MOPPED  
☐ COLD MASTIC

☐ TORCH APPLIED  
☐ UNKNOWN

**73 COUNTERFLASHING (check all):**

☐ METAL  
☐ BITUMINOUS

☐ FLEXIBLE  
☐ NONE

**74 FLASHING TYPES (check all):**

ROOF EDGE  
☐ Embedded Edge Met.  
☐ Metal Cap Flash.  
☐ WALL/PARAPET  
☐ COPING  
☐ AREA DIVIDER  
 EXPANSION JOINT  
☐ Metal Cover  
☐ Flexible Cover

☐ ROOF PENETRATION  
☐ ROOF RELIEF VENT  
☐ PLUMBING VENT  
 EQUIPMENT SUPPORT  
☐ Structural Frame  
☐ Curbs  
☐ Conduit  
☐ Wood Sleepers  
☐ None (unflashed)

☐ PITCH PAN  
 PIPE SUPPORTS  
☐ Wood Blocks  
☐ Rollers

**80 REMARKS**





## ROOF INSPECTION WORKSHEET - COMMENTS

**INSTRUCTIONS:** Circle response, i.e., Y = yes, N = no or U = unknown or not observed. If Y (yes), circle the type of problem.

### A. EVALUATION OF INTERIOR CONDITIONS

1. Does the roof leak? Describe: \_\_\_\_\_ Y N U  
 \_\_\_\_\_  
 \_\_\_\_\_
2. Are there water stains on: Y N U  
 a. walls c. deck e. structural elements  
 b. ceilings d. floor f. other: \_\_\_\_\_
3. Do structural elements show any of the following: Y N U  
 a. cracks d. alteration g. physical damage  
 b. splits e. rotting h. insect damage  
 c. spalling f. settlement i. other: \_\_\_\_\_
4. Does the underside of the deck show any of the following: Y N U  
 a. rusting c. spalling e. sagging  
 b. rotting d. cracks f. other: \_\_\_\_\_

### B. EVALUATION OF EXTERIOR CONDITIONS

1. Do the exterior walls shown any of the following: Y N  
 a. cracks c. spalling e. water stains  
 b. rusting d. movement f. other: \_\_\_\_\_
2. Does the fascia or soffit show any of the following: Y N  
 a. cracks c. spalling e. water stains  
 b. rusting d. peeling f. other: \_\_\_\_\_
3. Do the gutters or downspouts show any of the following: Y N  
 a. loose c. missing e. clogged  
 b. damaged d. disconnect f. other: \_\_\_\_\_

### C. EVALUATION OF ROOFTOP CONDITIONS

1. Is there any unauthorized, unnecessary, or improperly installed equipment on the roof? Y N  
 a. equipment c. antennas e. cables  
 b. signs d. platforms f. other: \_\_\_\_\_
2. Do adjacent parapet walls show any of the following: Y N  
 a. cracks c. cap cracked e. sealant  
 b. spalling d. cap missing f. other: \_\_\_\_\_

**D. REMARKS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

[illegible]



<b>RCI CALCULATION SHEET</b>		<b>AGENCY/INST.:</b>	
DATE: ____/____/____	BLDG NO: _____	SECTION ID: _____	AREA: _____ SF

**ROOF SECTION WITH INSULATION:**

	VALUE	LOWEST	OTHER
MCI			
FCI			
ICI			
TOTAL			
		X 0.70	X 0.15
		(A)	(B)
		(A+B)	
		RCI	

**RATING:** \_\_\_\_\_

**ROOF SECTION WITHOUT INSULATION:**

	VALUE	LOWEST	OTHER
MCI			
FCI			
TOTAL			
		X 0.70	X 0.30
		(A)	(B)
		(A+B)	
		RCI	

**RATING:** \_\_\_\_\_

**MRR RECOMMENDATIONS**

86	-	100	ROUTINE MAINTENANCE
71	-	85	MINOR REPAIRS NEEDED
56	-	70	MODERATE REPAIRS NEEDED
41	-	55	MAJOR REPAIRS NEEDED
26	-	40	REPLACEMENT PROBABLE
11	-	25	REPLACEMENT NEEDED
0	-	10	REPLACEMENT CRITICAL

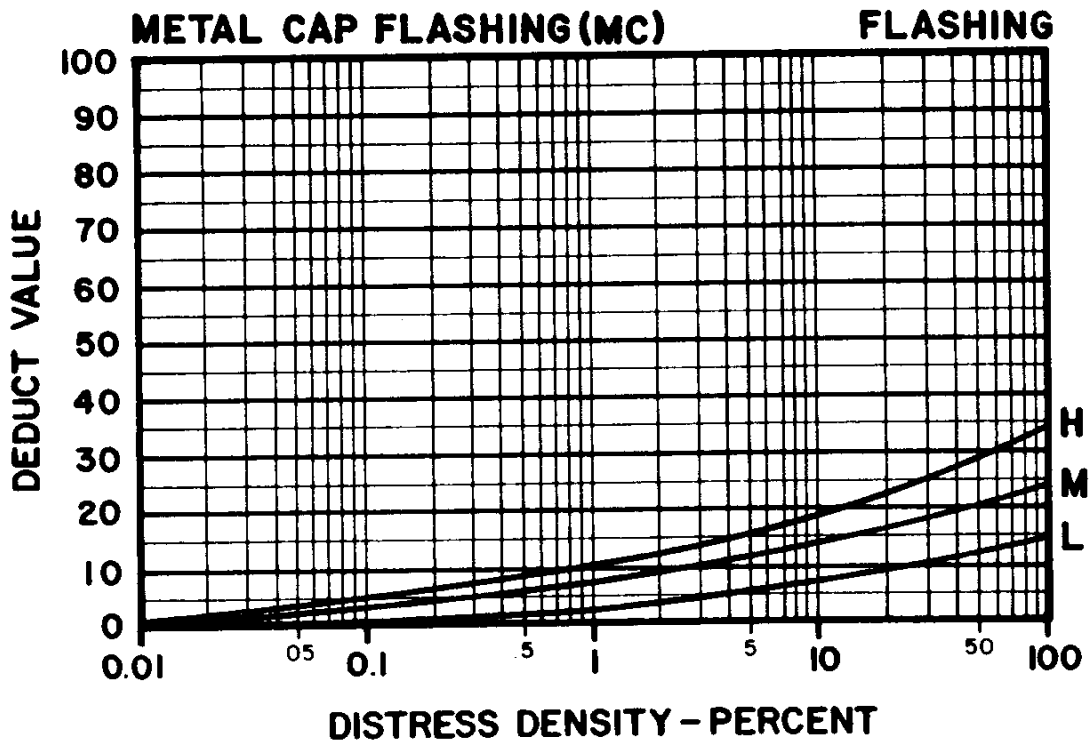
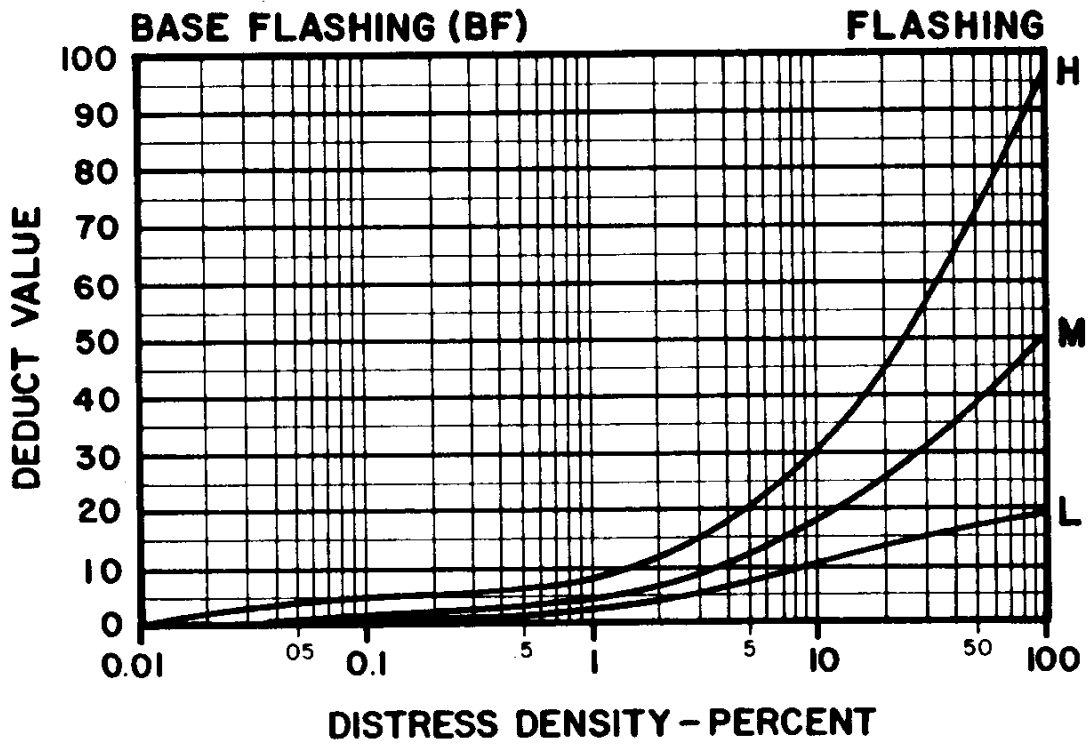
## **APPENDIX B:**

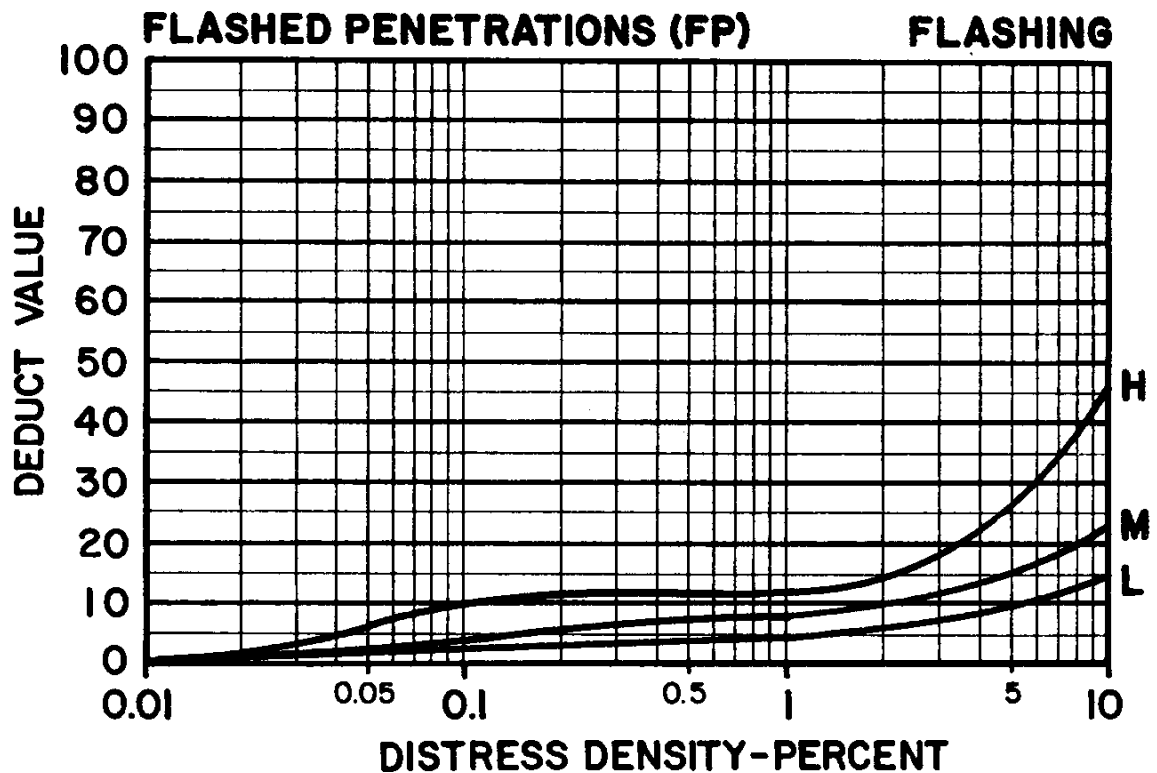
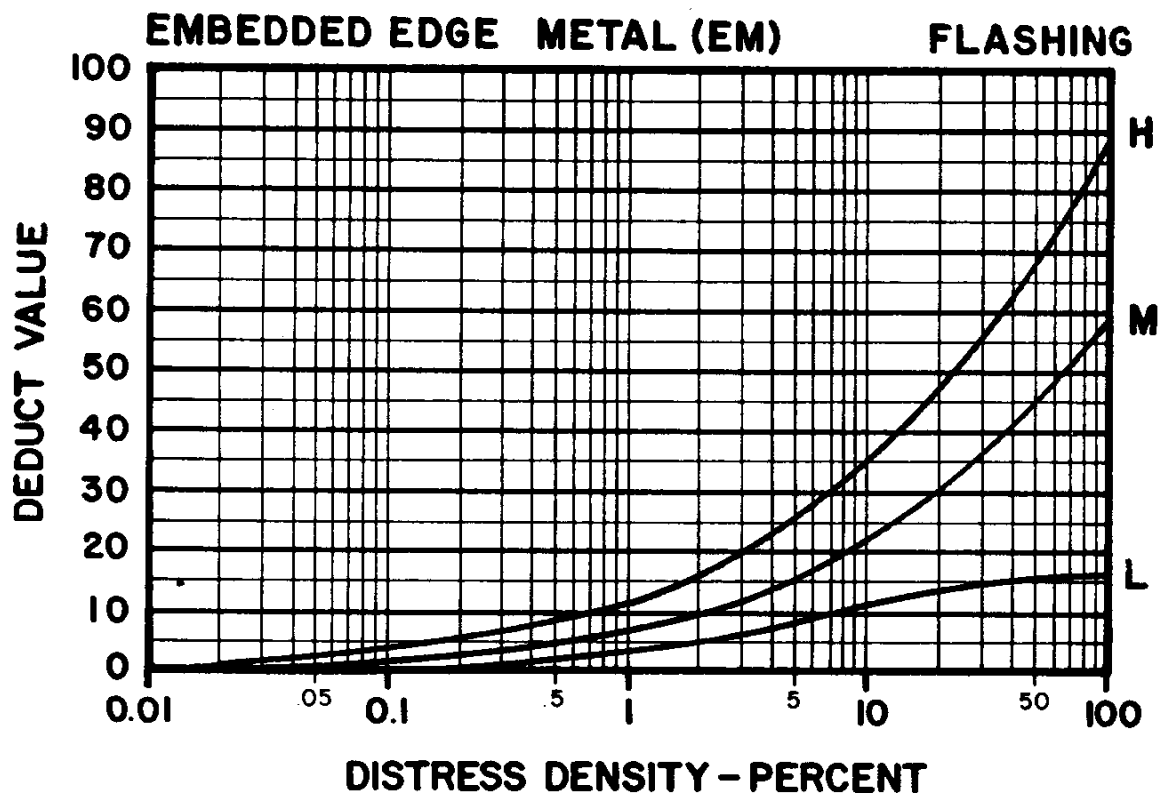
### **TEST TO DETERMINE BITUMEN TYPE**

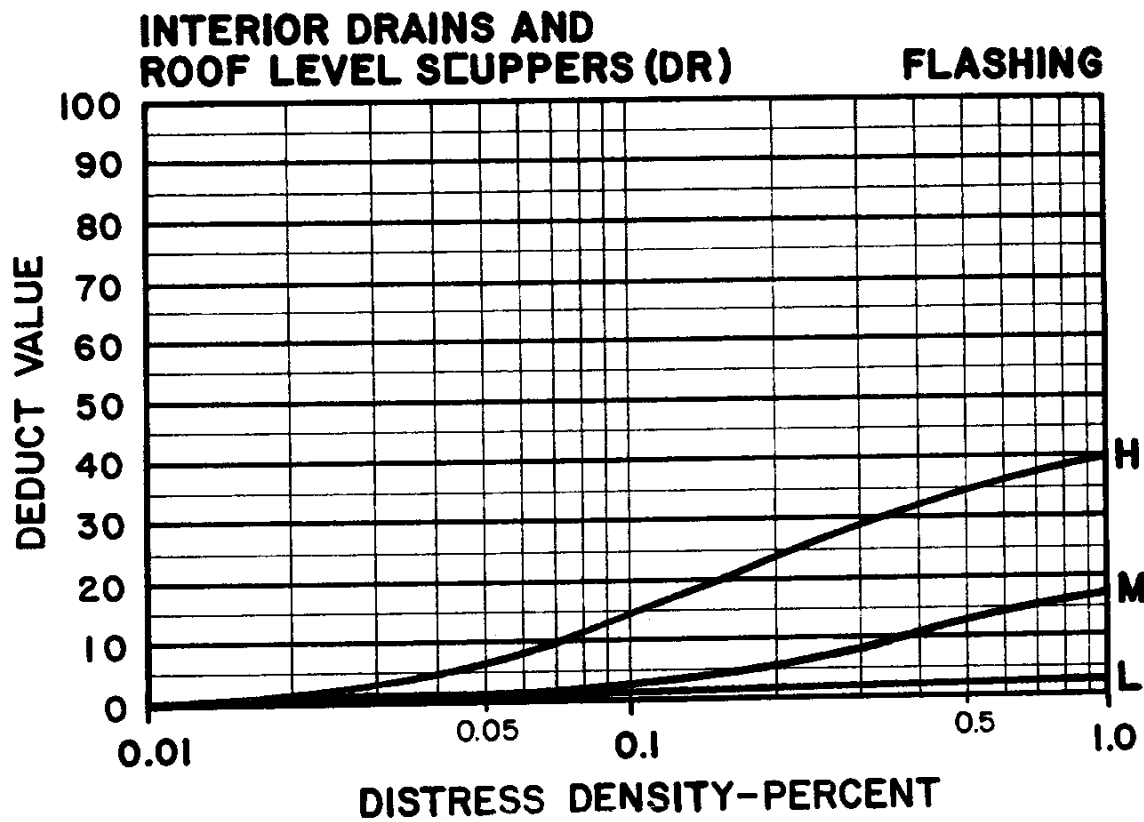
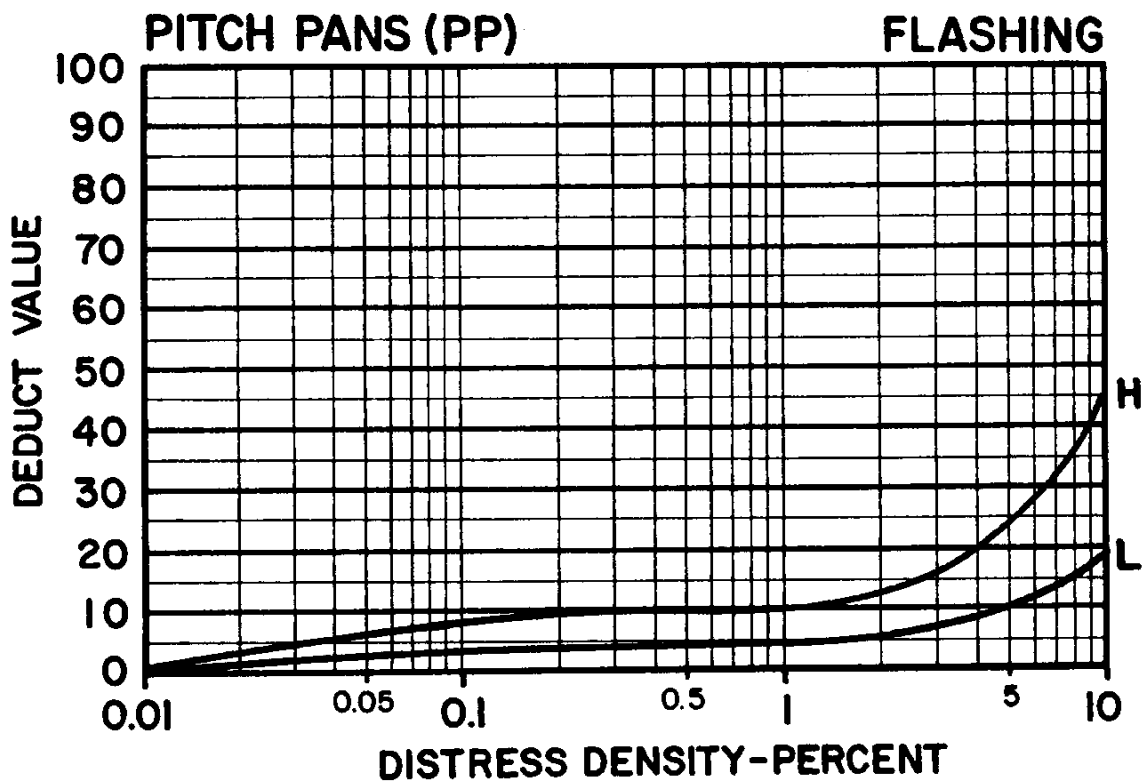
1. Obtain a small specimen of the roofing bitumen from the top pouring. The sample should be as clean as possible with uncontaminated surfaces exposed.
2. Place sample in a glass jar containing mineral spirits, gasoline or other petroleum based solvent.
3. Mix or shake the jar for bout 20 seconds.
4. If the solvent turns black or is not transparent, the bitumen is asphalt.
5. If the solvent turns yellow or yellow-green, the bitumen is coal-tar pitch.
6. Test felt samples in a similar manner using several small torn pieces of felt.

APPENDIX C:

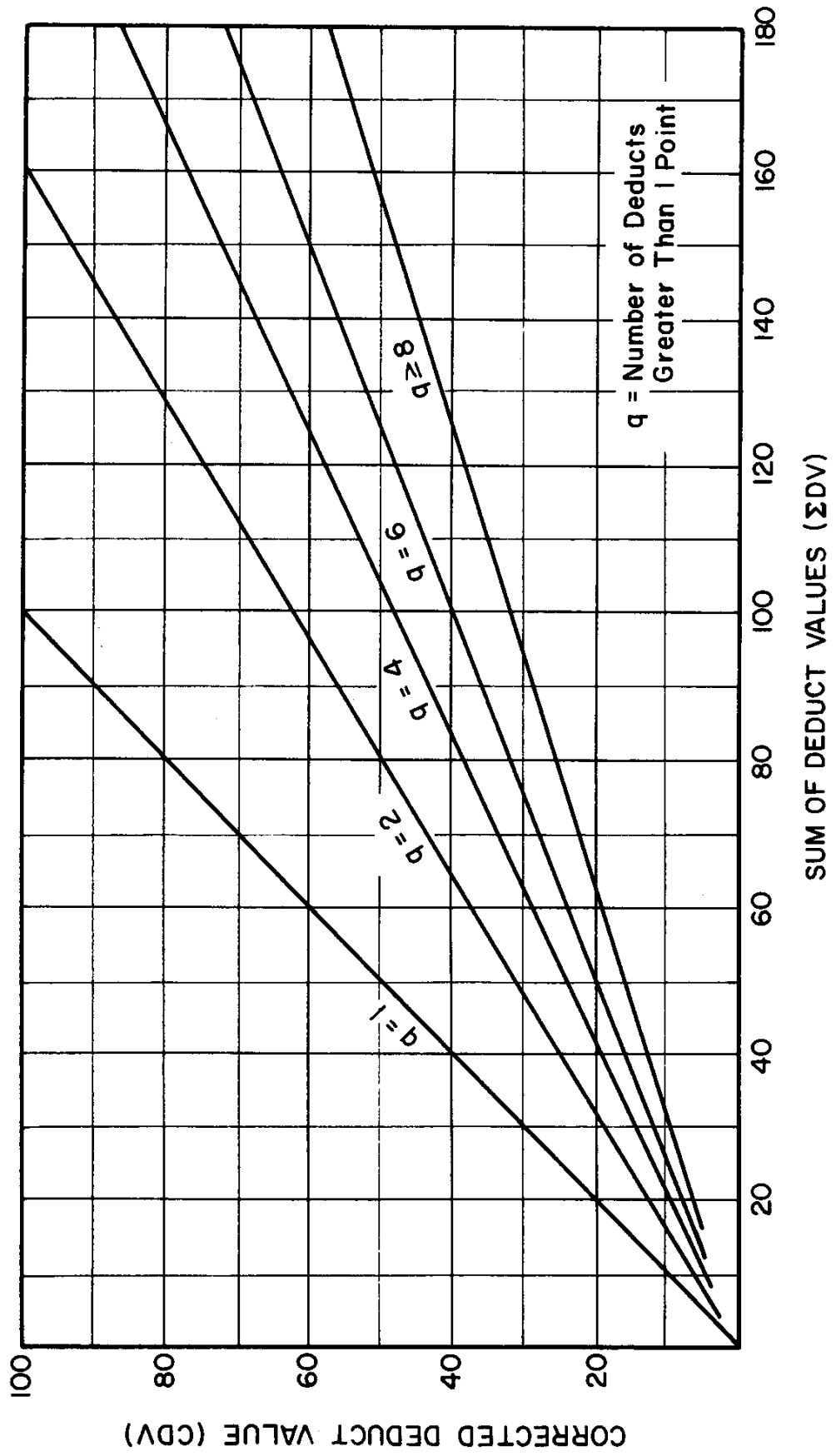
DEDUCT VALUE CURVES



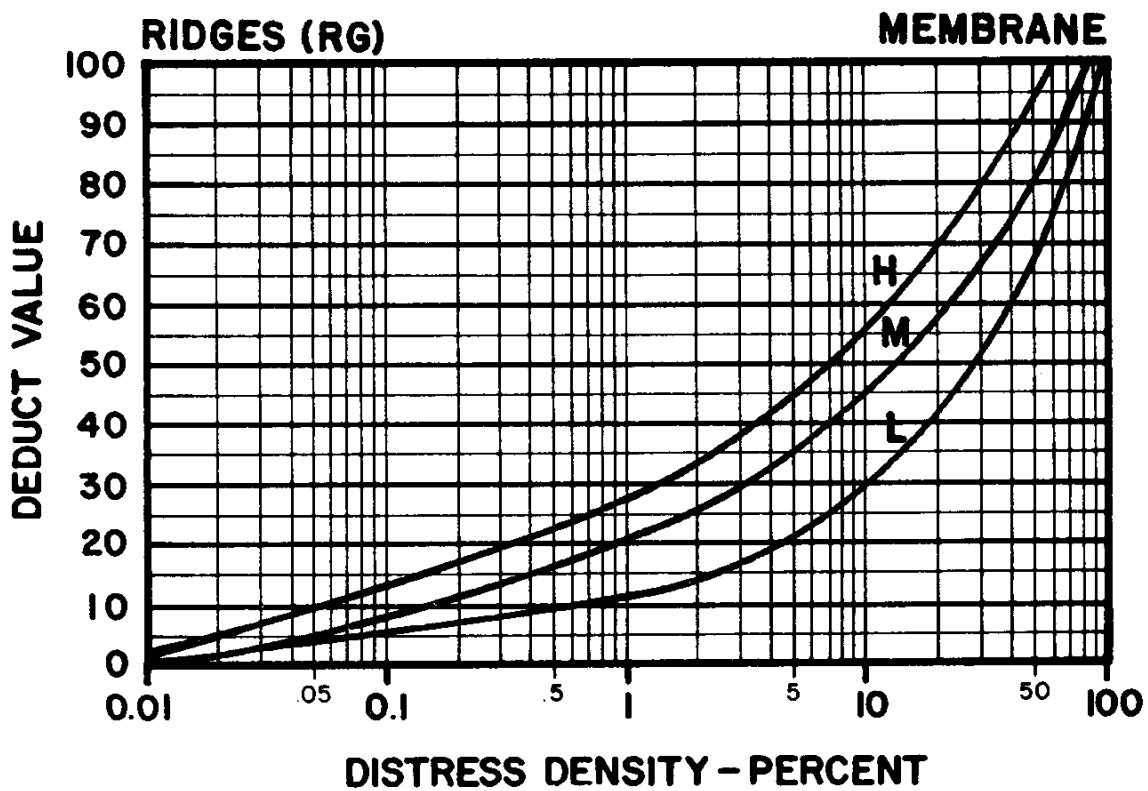
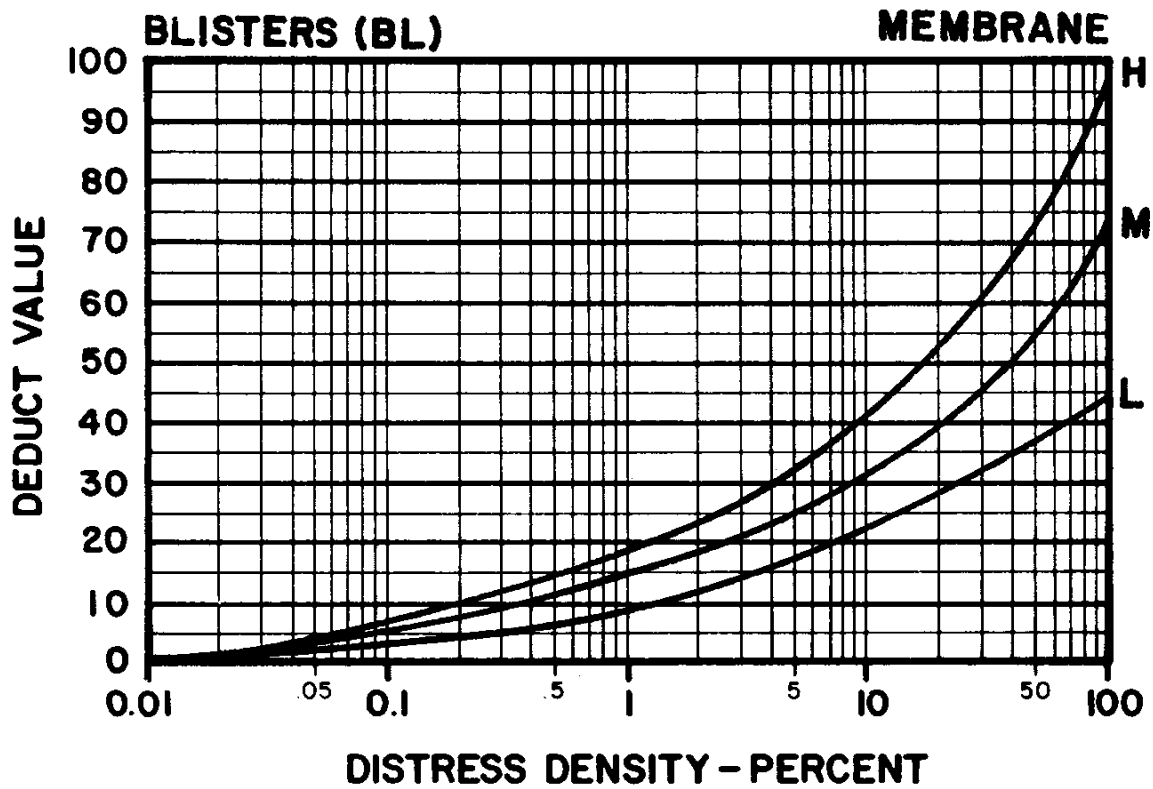


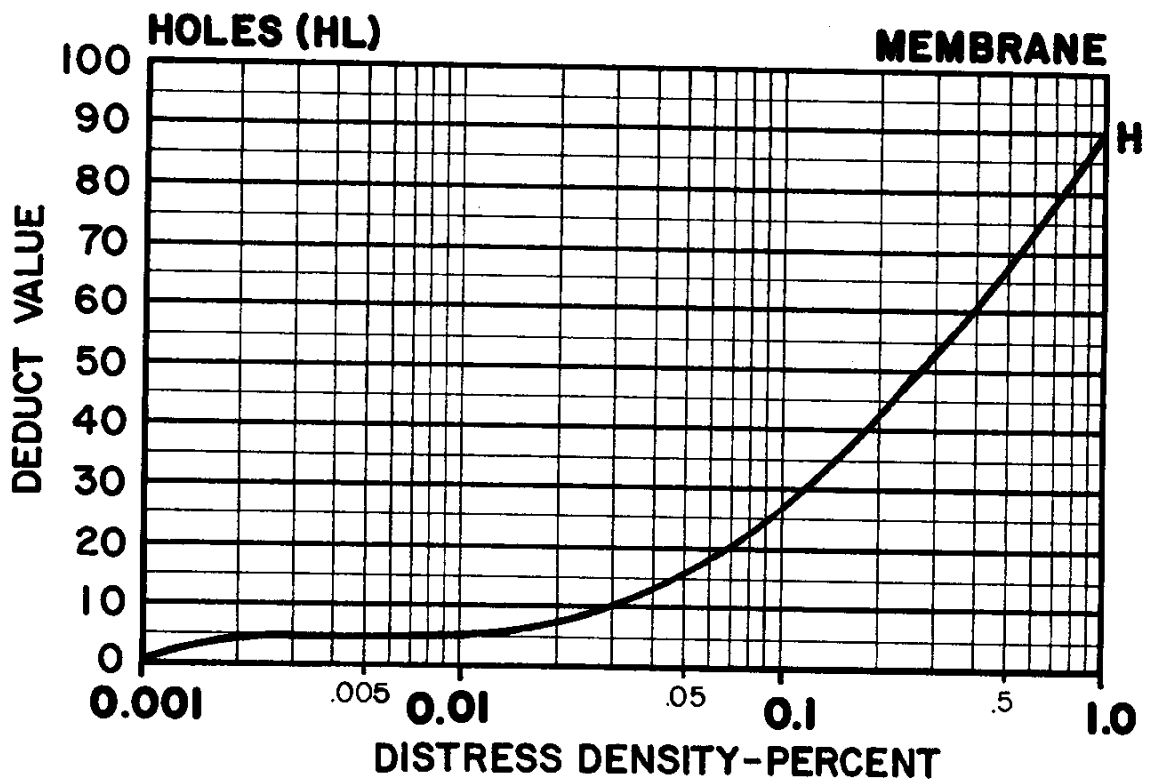
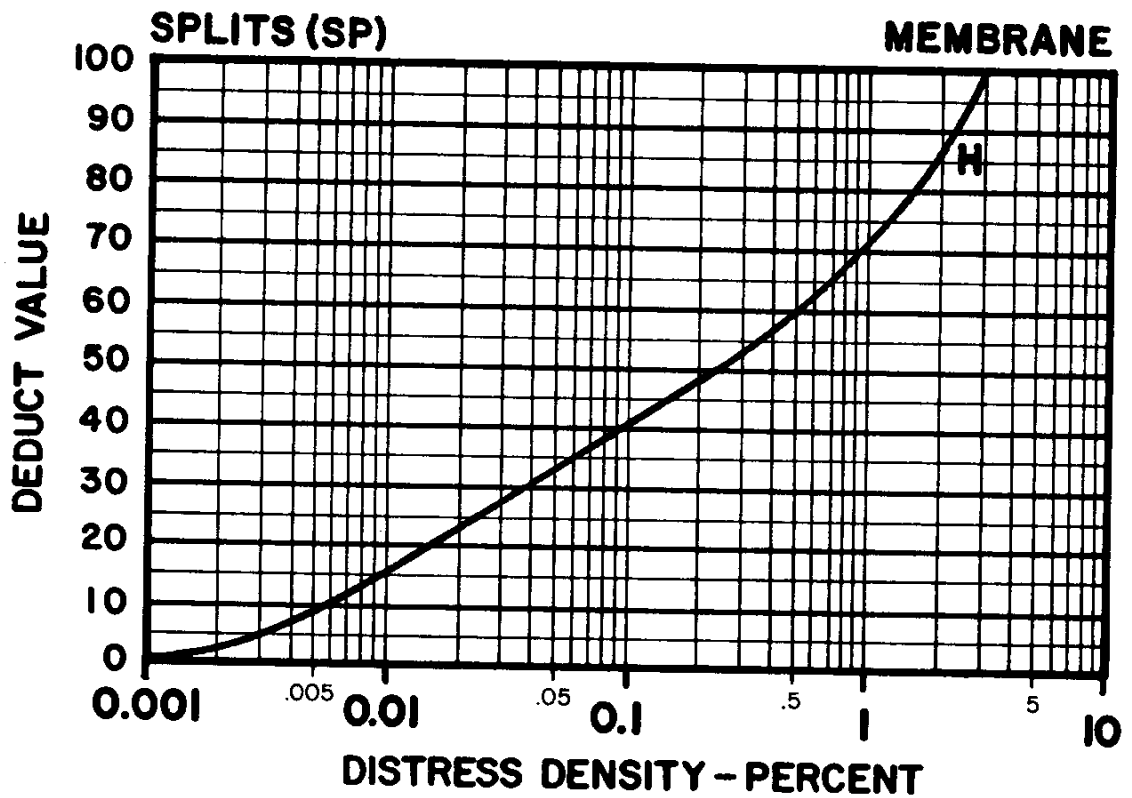


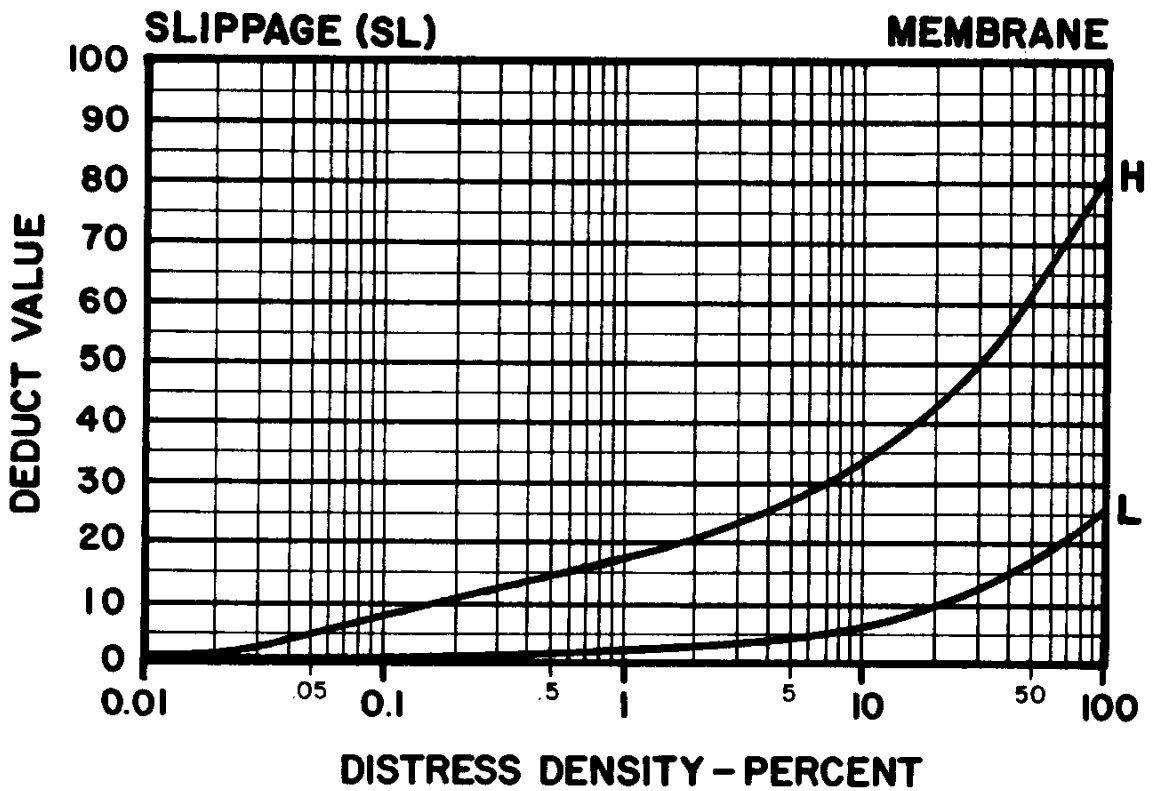
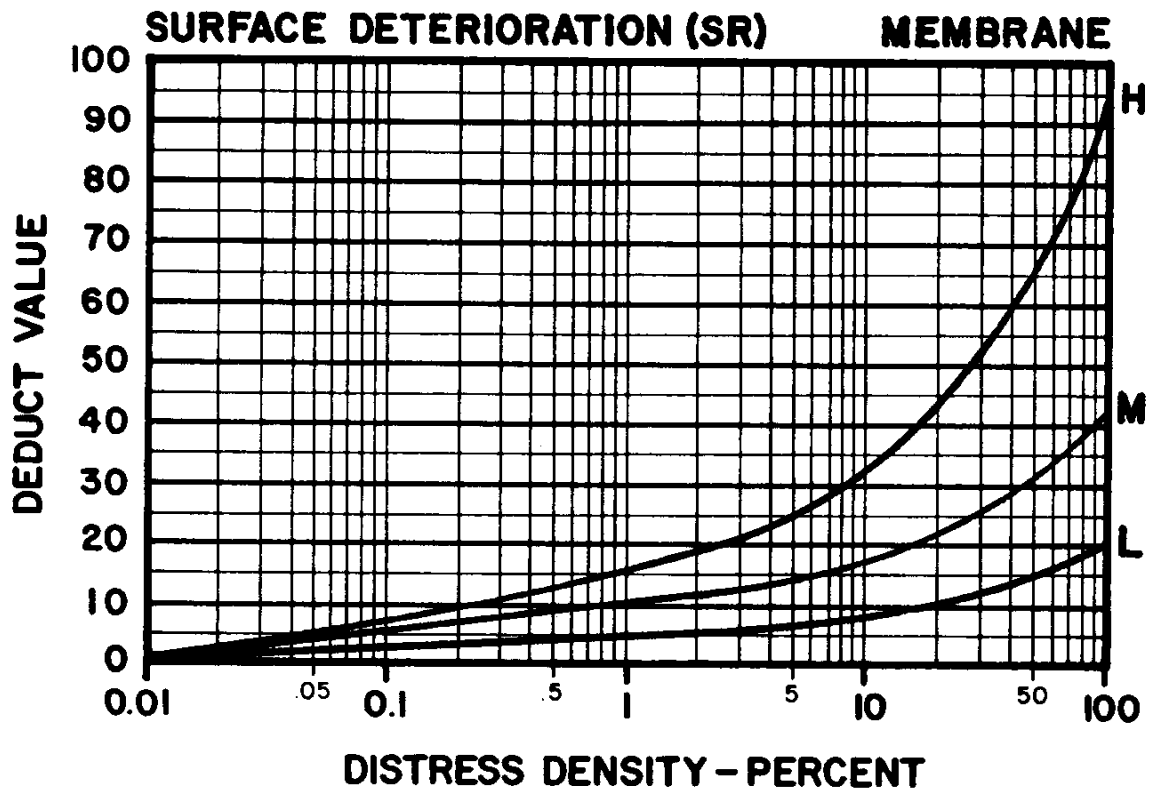


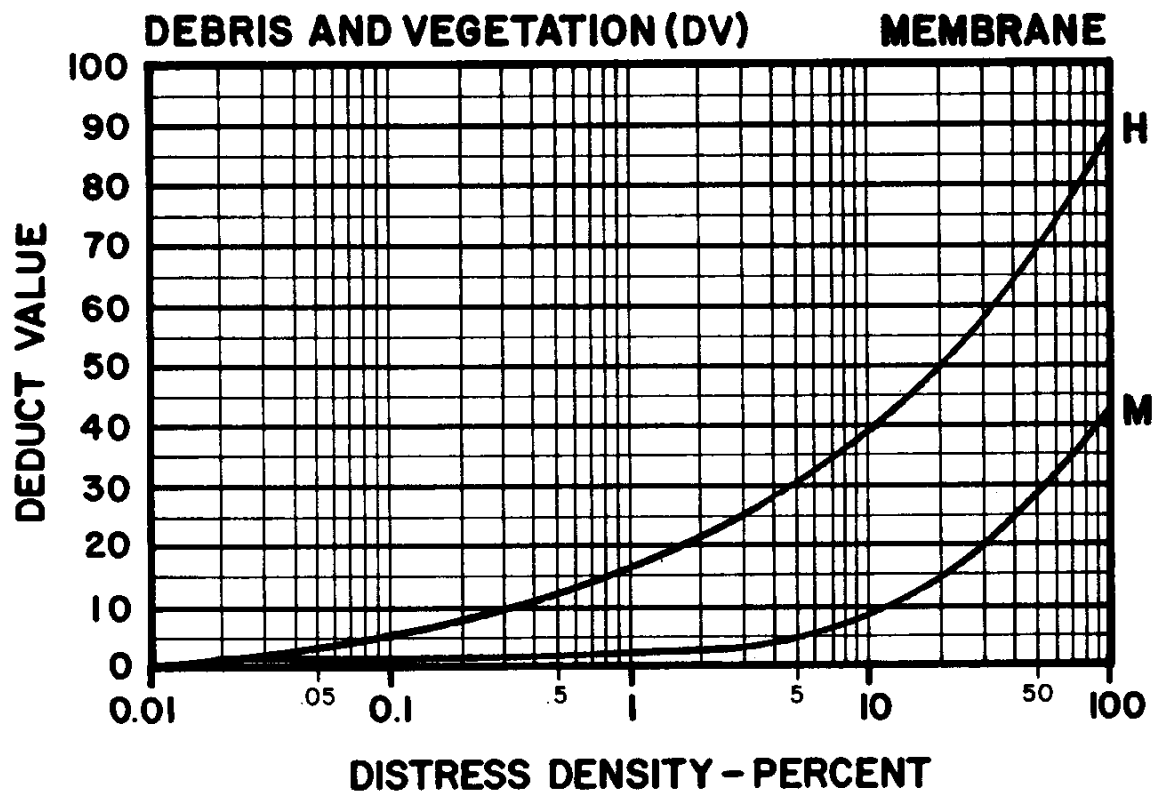
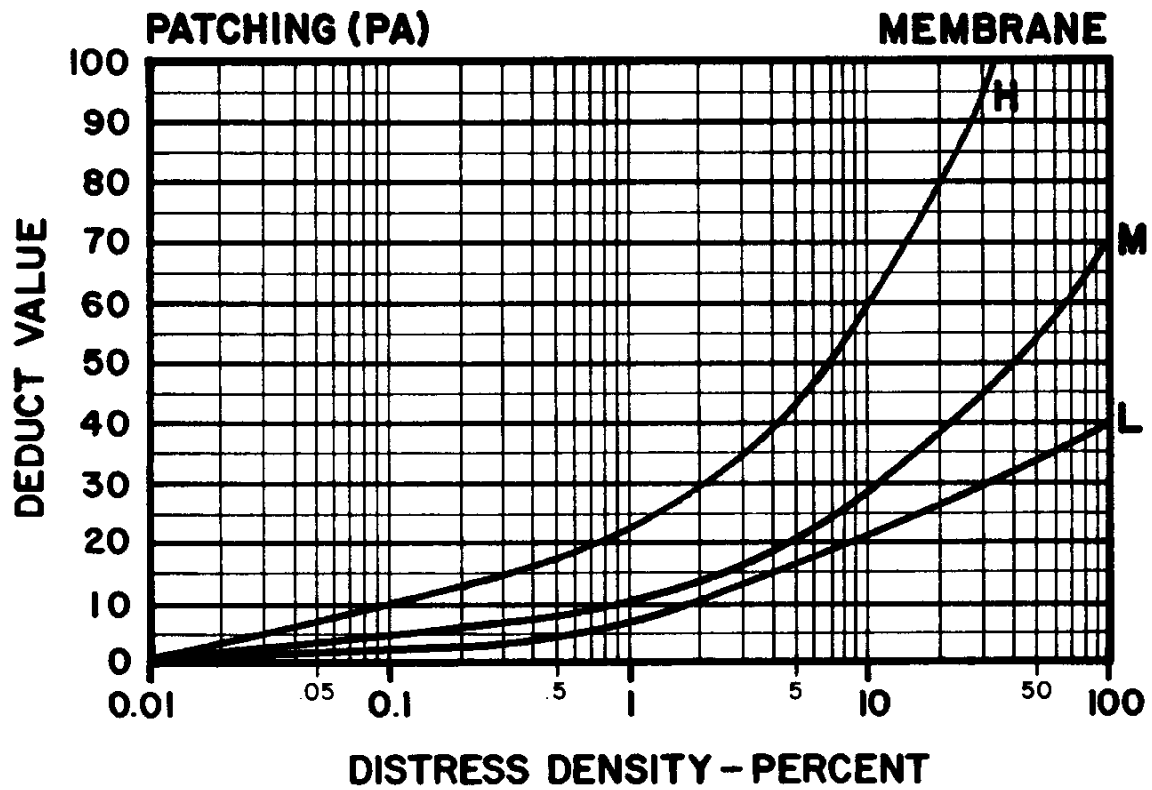


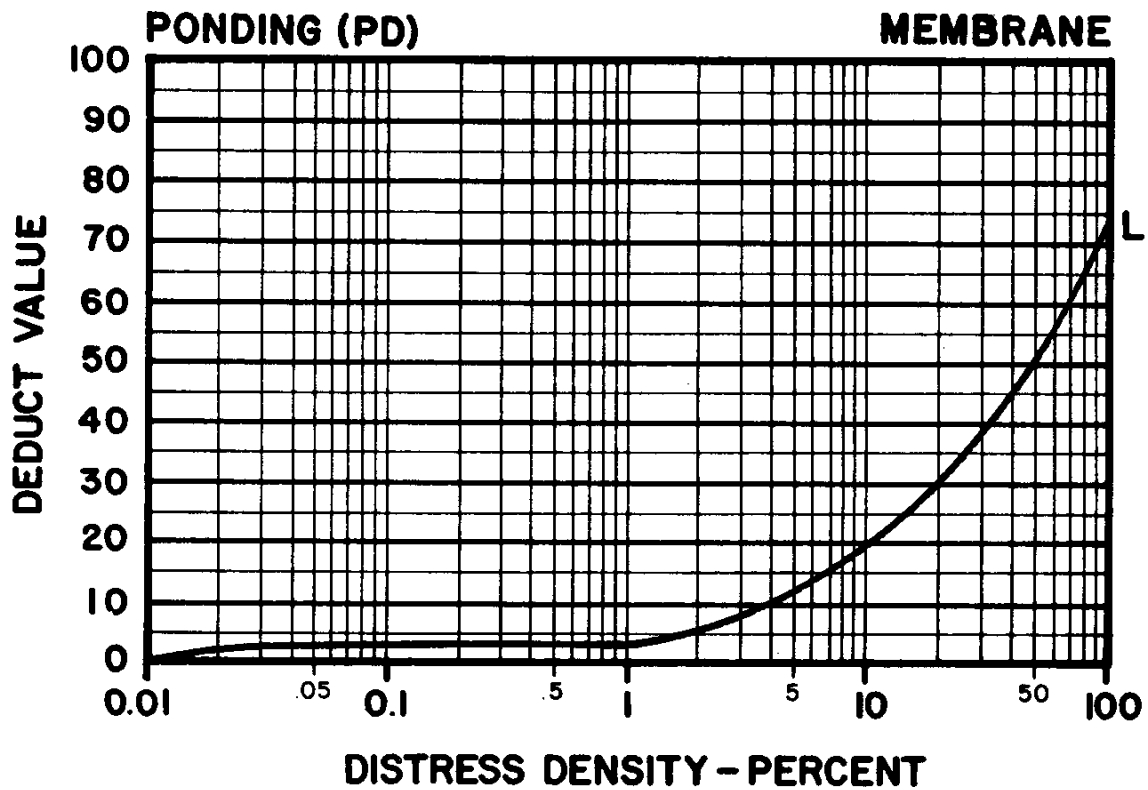
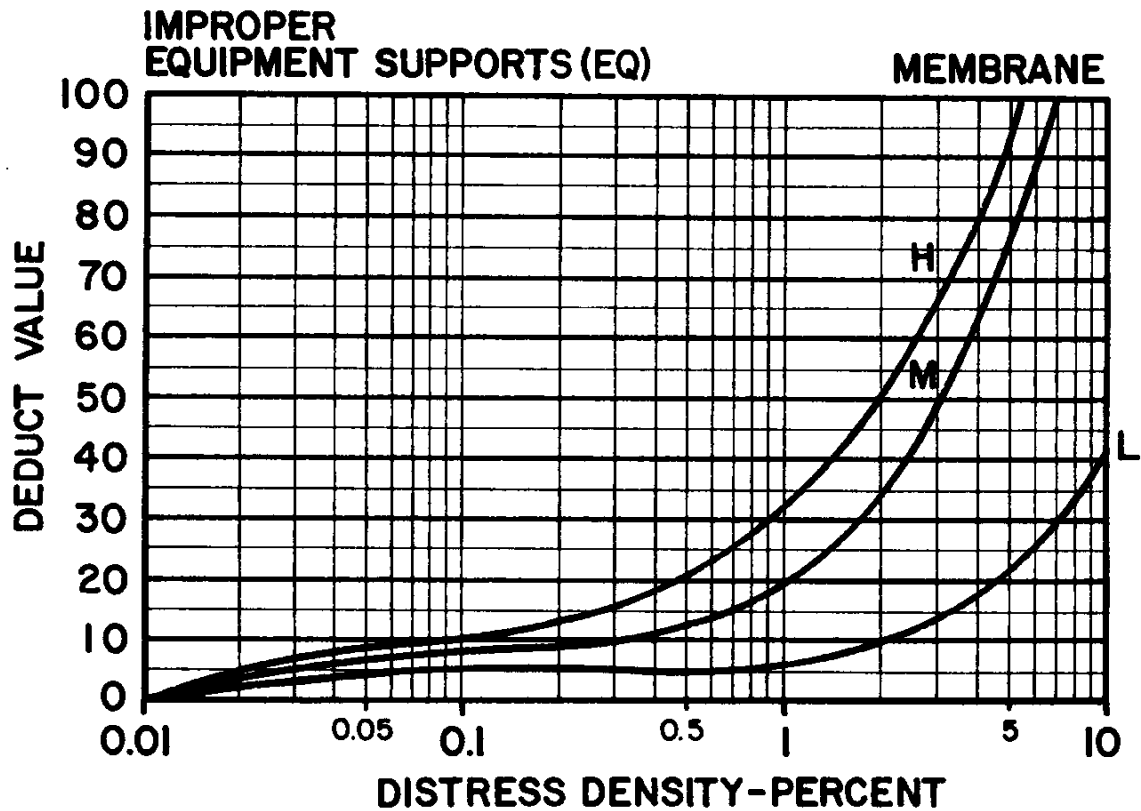
Corrected deduct values for flashing.

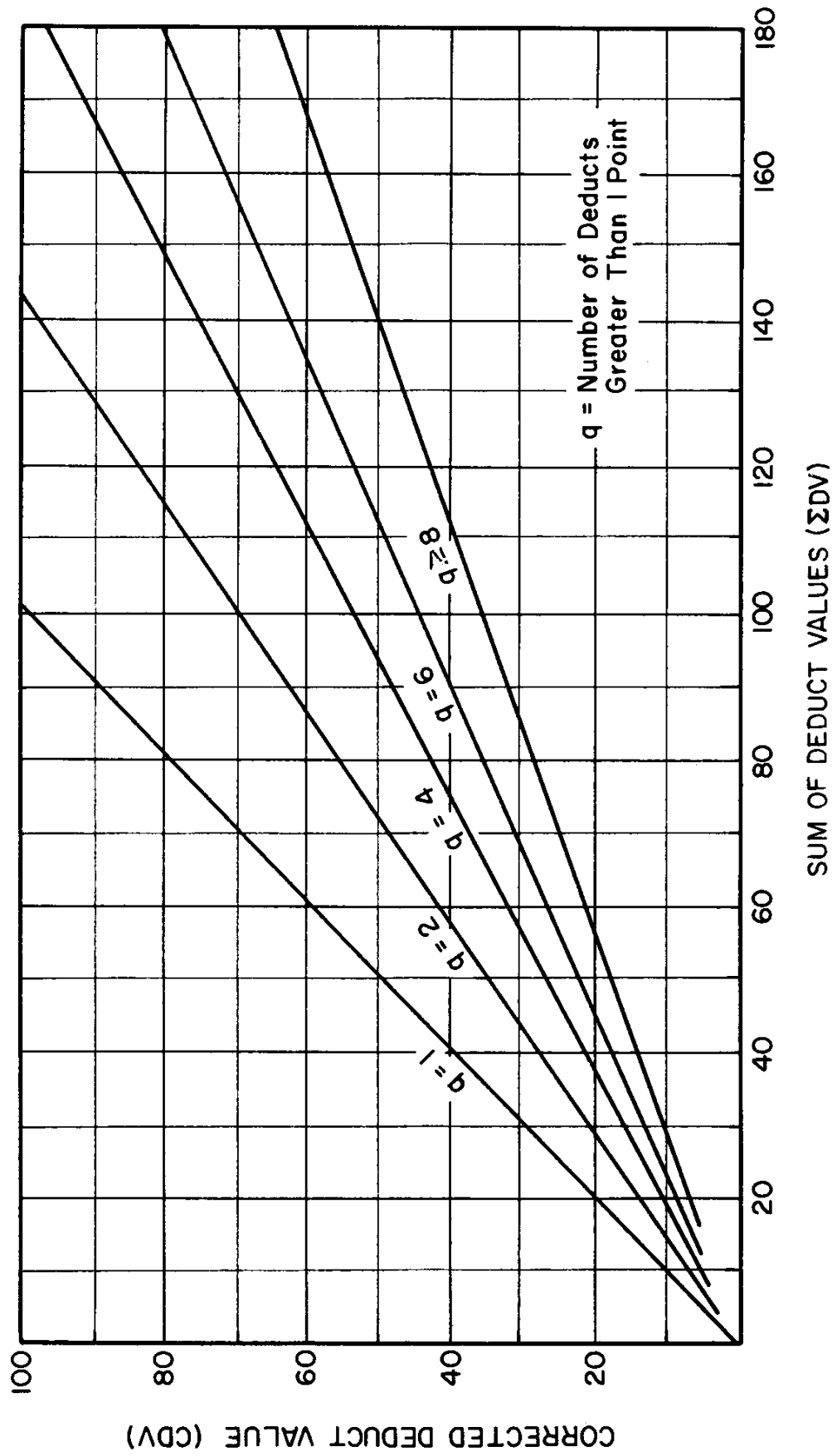












Corrected deduct values for membrane.

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